



Pinellas County Intergroup Central Office  
Intergroup Minutes

**INTERGROUP MEETING MINUTES**

October 19, 2009

The meeting was called to order at 7:08 with a moment of silence followed by the Serenity Prayer.

Officers Present:

Tom H., Chairman

Virginia M., Treasurer

Officers Absent:

Jim H., Secretary

Luis T., Vice Chair

Steering Committee Members present:

Paul S., Central Office Manager

Sue Z., IG Liaison to District

Rosie W., Gratitude Dinner Chair

Bennett S, Web Site Chair

Martha H., Anniversary Dinner Chair

Buck L., Office Maintenance Chair

Randy R., Picnic Chair

Steve C., Helpline Chair

Angela L., Plain and Straight Chair

Steering Committee Members absent:

Melody B., Unity Meeting Chair

Robert P., Where and When Chair

INTERGROUP REPRESENTATIVES PRESENT:

Voting: 42

New: 3 Reps:

Gary, Pinellas Point Step Group

Debra from Oldsmar Step Group

John From the Beacon Group

Non-Voting: 3

New: 0 Alternate Rep:

Total 45

Reading of previous month's intergroup meeting minutes

Virginia corrected a statement on pg. 2 which should have read the new computer will be capitalized over 4 months with depreciation.

Fred, Third Tradition Group made a MOTION to accept the minutes with the correction.

John, We Don't Know Yet Group, SECONDED the motion

All in favor – the motion PASSED

**Chairperson's opening Remarks – Tom H. Chairperson** – As I get older, this expression "TIME FLIES" becomes more significant not only in my life, but in the realization that months have gone by and many of the goals set for Intergroup have not yet been realized.

Now that we have a Maintenance Committee we are making progress on sprucing up the first floor of our Central Office. We plan to replace the floor covering and paint the walls in the reception area. We are going to add more shelves to be able to better organize our book inventory area. The goal that I am setting is to get our reception and inventory storage areas remodeled by January of 2010.

We have a very underused second floor in our facility. We would like to turn this area into a meeting room for Intergroup and District 1 Committees to use. We would also like to be able to display some of our Pinellas County AA archival material. This can include a "listening library" so folks can come in and hear recordings of some of our "old timers". We have "as built" drawings of the facility, and now we are looking at some concepts of how to best utilize this space.

Another goal we started the year with is the Intergroup Statement of Purpose which now appears below the masthead of our "Plain and Straight" newsletter. Reading this statement is going to become a part of the opening of our Intergroup Monthly Business Meeting.

We have an "awesome" responsibility at Intergroup, and I am compelled to continuously remind myself, and others that we are the initial point of contact for those who are seeking the help of Alcoholics Anonymous in Pinellas County. It is therefore incumbent on me to absolutely be on my best AA behavior at all times, and especially when I am talking to or being observed by a newcomer, or other member of the public not involved in AA.

**Treasurer's Report – Virginia M.** - Total income was \$9369.54, to include the sale amount of \$ 880.00 for Gratitude dinner tickets which are yet to be offset. Our monthly cost of Goods Sold was \$3543.71 and our operating expenses were \$4696.07 to include \$106.00 for depreciation. That leaves a net income \$1129.76. It looks as if our year end figures will be on the positive side.

**Balance Sheet as of September 30, 2009**

	Sep 30, 09
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
103 · Checking Account	10,714.68
104 · Savings Account	12,306.02
<b>Total Checking/Savings</b>	23,020.70
<b>Accounts Receivable</b>	
105 · Accounts Receivable	99.83
<b>Total Accounts Receivable</b>	99.83
<b>Other Current Assets</b>	
102 · Undeposited Funds	336.74
120 · Inventory Asset	26,158.08
<b>Total Other Current Assets</b>	26,494.82
<b>Total Current Assets</b>	49,615.35
<b>Fixed Assets</b>	
222 · Equipment & Machinery	810.50
224 · Furniture & Fixtures	5,711.25
228 · Leasehold Improvements	1,245.93
233 · Accumulated Depr.Equip&Mach	(386.50)
239 · Accum.Amort.Leasehold Improve	(1,245.93)
<b>Total Fixed Assets</b>	6,135.25
<b>TOTAL ASSETS</b>	<b>55,750.60</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
305 · Sales Tax Payable	351.65
310 · Payroll Liabilities	
350 · Fica W/H Payable	385.84
351 · Federal W/H Payable	259.23
352 · Suta Payable	28.78
<b>Total 310 · Payroll Liabilities</b>	673.85
<b>Total Other Current Liabilities</b>	1,025.50
<b>Total Current Liabilities</b>	1,025.50
<b>Total Liabilities</b>	1,025.50
<b>Equity</b>	
561 · Retained Earnings	(2,827.83)
565 · Fund Balance	59,222.40
Net Income	(1,669.47)
<b>Total Equity</b>	54,725.10
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>55,750.60</b>

**Profit and Loss as of September 30, 2009**

	<u>Sep 09</u>	<u>Jan - Sep 09</u>
Ordinary Income/Expense		
Income		
600 · C.O. Revenue		
601A · Group Contributions	3,066.28	32,772.64
601B · Unity Meeting	348.26	2,162.53
601C · Miscellaneous Contributions	0.00	682.00
601D · Birthday Plan	0.00	40.00
602 · AAWS Sales	3,281.05	31,747.05
603 · Medallion Sales	1,448.40	12,606.41
604 · Where & When Sales	54.20	1,135.40
605 · Grapevine Sales	156.35	1,063.35
606 · Anniversary Dinner		
606A · Anniv. Dinner Contrib. & Raffle	0.00	100.00
606B · Anniv. Dinner Income (Tickets)	0.00	5,040.00
606C · Anniversary Dinner - Other	0.00	773.00
Total 606 · Anniversary Dinner	<u>0.00</u>	<u>5,913.00</u>
607 · Gratitude Dinner		
607B · Grat. Dinner Income (Tickets)	880.00	944.00
Total 607 · Gratitude Dinner	<u>880.00</u>	<u>944.00</u>
608 · Picnic		
608A · Picnic Contributions	0.00	2,173.65
608B · Picnic - Other	0.00	2,574.92
Total 608 · Picnic	<u>0.00</u>	<u>4,748.57</u>
609 · Anniversary Cards	135.00	857.50
Total 600 · C.O. Revenue	<u>9,369.54</u>	<u>94,672.45</u>
Total Income	9,369.54	94,672.45
Cost of Goods Sold		
700 · Cost of Goods Sold		
720 · AAWS Cost	2,895.98	26,607.15
721 · Medallions Cost	600.16	5,531.70
722 · Where & When Cost	697.13	3,187.87
723 · Grapevine Cost	119.77	919.95
724 · Anniversary Dinner	0.00	5,603.86
725 · Gratitude Dinner	98.00	398.00
726 · Picnic Costs	0.00	1,767.11
730 · Anniversary Cards	100.35	925.93
735 · Miscellaneous	(1,049.81)	(1,117.76)
740 · Shipping	57.53	548.41
700 · Cost of Goods Sold - Other	24.60	223.20
Total 700 · Cost of Goods Sold	<u>3,543.71</u>	<u>44,595.42</u>
Total COGS	<u>3,543.71</u>	<u>44,595.42</u>
Gross Profit	5,825.83	50,077.03
Expense		
656 · Payroll Expenses	2,521.84	23,729.48
66900 · Reconciliation Discrepancies	0.00	(510.36)
800 · C.O. Operating Expense		
801 · Contributions	0.00	10,799.54
805 · Internet and Web Site		
805A · Web Site - PCI	50.00	698.75
805B · Web Site - District	0.00	162.50
805C · Internet Connection	145.57	630.05
805 · Internet and Web Site - Other	0.00	76.25
Total 805 · Internet and Web Site	<u>195.57</u>	<u>1,567.55</u>
807 · Collection Allowance	(7.85)	(73.54)
815 · Rent	549.00	4,092.00
816 · C.O. Improvement Expense	0.00	99.99
822 · Plain & Straight	120.00	1,109.00
824 · Answering Service	65.00	585.00
825 · Telephone	287.53	1,552.61
826 · Office Expenses	94.88	1,693.05
831 · Postage	44.00	270.72
837 · Utilities	194.77	1,258.41
838 · Business Insurance	0.00	1,668.61
839 · Workers' Comp Insurance	26.08	156.51

840 · Cash Over/Short	0.00	(2.20)
842 · Repairs and Maintenance	84.00	804.15
846 · Licenses and Fees	0.00	61.25
847 · Professional Fees	100.00	900.00
849 · Payroll Taxes		
850 · SS and Medicare	192.92	1,815.31
851 · State Unemploy. Tax (SUTA)	0.00	41.19
Total 849 · Payroll Taxes	<u>192.92</u>	<u>1,856.50</u>
800 · C.O. Operating Expense - Other	0.00	15.00
Total 800 · C.O. Operating Expense	<u>1,945.90</u>	<u>28,414.15</u>
880 · Depreciation	106.00	106.00
890 · Inventory Adjustments	<u>122.33</u>	<u>122.33</u>
Total Expense	<u>4,696.07</u>	<u>51,861.60</u>
Net Ordinary Income	1,129.76	(1,784.57)
Other Income/Expense		
Other Income		
620 · Other Income		
622 · Interest-Savings	0.00	9.10
Total 620 · Other Income	<u>0.00</u>	<u>9.10</u>
Total Other Income	<u>0.00</u>	<u>9.10</u>
Net Other Income	<u>0.00</u>	<u>9.10</u>
Net Income	<u>1,129.76</u>	<u>(1,775.47)</u>

### Group Contributions as of September 30, 2009

	<u>Sep 09</u>	<u>Jan - Sep 09</u>
Anonymous Contribution	0.00	100.00
2250 Group	0.00	300.00
3RD Tradition Meeting	0.00	146.80
4th Dimension	0.00	109.40
7 and Up	0.00	20.00
A Safe Place	0.00	252.00
AA By The Sea	0.00	142.50
ABC	0.00	50.00
ABES Place	79.91	1,402.37
Absolute Sobriety	0.00	190.00
After Work Bunch	259.01	1,213.29
All Ages	0.00	427.00
Amazing Grace	0.00	25.00
Archangel Group	0.00	350.00
At The End Of The Rainbow	71.07	414.21
Attitude Adjustment	141.75	1,170.81
Back Porch Lunch Bunch	172.59	892.44
Back To The Book	0.00	153.13
Beach Bunch	0.00	700.00
Beacon Group	25.00	25.00
Blind Pass Group	0.00	300.00
Cash Customer	0.00	735.20
Center Of Hope	0.00	70.00
Central Group	0.00	186.34
Circle Of Friends	0.00	200.00
Clearwater Group	30.00	240.00
Common Solution	30.90	79.20
Countryside Group	0.00	360.00
Countryside Women	0.00	200.00
Couples Growing Together	0.00	42.80
Daily Reflections Group	0.00	100.00
Don Vista Group	0.00	330.00
Dunedin Group	0.00	30.00
East Lake Group	0.00	593.50
Feelings Group	0.00	441.60
Find Yourself	78.44	497.02
Forty Niners	10.00	40.00
Free Spirits	0.00	360.00
Friendship Group	0.00	150.00
Go After Your Sobriety	0.00	105.00
GOYA	0.00	160.00
Grow Up Group	0.00	120.00
High Noon Daily	0.00	267.90

Highpoint	75.00	75.00
Holiday Isles Group	0.00	100.00
Hopeful Group	71.50	107.84
Intergroup Meeting	54.00	442.81
Into Action	0.00	100.00
Joy Of Living	0.00	256.52
Keep It Simple	85.00	295.00
Kirk Group	0.00	179.78
Ladies Night	0.00	165.00
Lake Seminole Speakers	0.00	115.63
Largo Young People's Group	0.00	84.00
Last Call Group	0.00	25.00
Living Sober	0.00	300.00
Lunch Bunch	0.00	1,393.56
Maximo Point	0.00	30.00
Mixed Nuts	0.00	40.00
New Freedom/New Happiness	0.00	525.00
New North	0.00	37.00
Oakhurst	0.00	400.00
Off Your Chest	0.00	297.00
Oldsmar Group	500.00	1,600.00
Open Door	0.00	500.00
Our Common Problem	0.00	75.00
Palm Harbor Group	0.00	365.00
Phillippe Park	0.00	60.00
Primary Purpose	0.00	158.95
Progress Not perfection	61.50	191.13
Rainbow Serenity	0.00	33.00
Saturday Morning Men's Step	0.00	217.00
Saturday Morning Mens Group	0.00	265.00
Saturday Night Group	150.00	150.00
Saturday Steppin' In	0.00	295.00
Seminole Group	120.00	240.00
Serenity Seekers	127.91	1,195.91
Snowbirds	0.00	142.00
Sober In Paradise	250.00	565.00
Sober Spirits	0.00	273.37
Spirit Group	0.00	235.00
Step Up To The Plate	0.00	58.48
Steps For Sobriety	0.00	100.00
Stonewall Men's	0.00	125.00
Suncoast Roundup	0.00	1,109.00
Sunday A.M. Big Book	0.00	63.63
Sunrise Sunset	262.00	2,607.00
Sunset Beach	223.22	1,166.66
Sunshine City	0.00	75.00
Surfside Group	0.00	100.00
THE GOD STUFF	75.00	100.00
The Real Happy Hour	36.15	501.44
Thursday Morning Break	0.00	38.82
Thursday Night Uplifters	0.00	25.00
To The Max	0.00	202.14
Today In Sobriety	0.00	160.00
Triangle	0.00	55.00
Tuesday Night Men's	0.00	75.00
Turner Street Evening	0.00	80.00
Unity Meeting	348.26	2,362.53
Wayout Northeast Group	0.00	200.00
We Are Not Saints	0.00	30.00
We Don't Know Yet	25.00	175.00
What's Your Motive	20.33	70.46
Women In Step	0.00	50.00
Women Stepping Up	31.00	62.00
Women With Freedom	0.00	120.00
<b>TOTAL</b>	<b><u>3,414.54</u></b>	<b><u>34,935.17</u></b>

**CENTRAL OFFICE MANAGER'S REPORT - Paul S.**

**September Statistics**

- Phone Calls Total:

448

• Information:	357
• 12 step:	4
• AI-Anon:	4
• Other programs:	10
• Hangs up:	12
• Other calls:	30
• Referrals back to website:	12
• Wrong number:	11
• Telemarketing	8
• Visitors:	247

### MAIN POINTS

- Creative Arts
- Maintenance/repairs
- Price changes
- Equipment upgrades

1. I have been in contact with Creative Arts. They have assured me that their back orders are soon to be available.
2. Buck and I have met to discuss moving forward with the Hurricane Protection Plan. Also, we have discussed painting and tiling the front office.
3. As old stock is replaced I will be updating the prices at the office and in the computer. I will forward these price changes to our Website Chair.
4. I have been invited to attend a formal demonstration of office equipment at Dex in Tampa. I will keep the Committees current on all developments.

Paul is removing his commentary in the P&S due to reader complaints and apologized to any Group or individual he may have offended. The Gratitude Dinner Tickets have sold out at Central Office but some have been returned tonight and are available for sale.

**UNITY MEETING REPORT – Melody B.** - Melody and Adele are both having serious health issues which have prevented them from being here tonight. Tom H. reported that their Unity group members are very well organized and the Unity Speaker meeting is operating with no problems. The Real Happy Hour will be the guest group on Oct. 24, 2009.

**PLAIN AND STRAIGHT REPORT – Angela L.** - Articles and anniversaries for the P&S should be submitted to her by the 1st but absolutely no later than the 8th of each month. Her current project is working with the Archivist to add a Historical perspective column for A.A. in Pinellas County. If you or your group has any old-timers she would welcome your input. Her phone number 455-6091 and her E-Mail is [angela\\_loring@hotmail.com](mailto:angela_loring@hotmail.com)

**WHERE & WHEN REPORT – Robert P.** - A question was raised from the floor regarding the distribution of Where and When's and was fielded by Paul. To begin with the printing was 3 weeks behind so many group reps have already picked up their group's allotment at Central Office. We recorded the rep's name and date of retrieval. Normally, Paul would bring 3 cases to Intergroup but tonight he brought only one due to the pick up at the office. There are more Where and When's at Central Office and if your group has not been recorded as having received theirs they can pick them up there.

**HELPLINE REPORT – Stephen C.** – Call volume for this month was normal. There are 2 shift openings: Mon., from 7P.M. to 7A.M. and Sat., from 10A.M. to 2P.M. The requirements for the Helpline are 1 year sobriety and a phone prefix beginning in 727, 813, 941 and 863. A Pasco prefix is prohibited because the answering service charges \$10.00 per call. The volunteer does not receive a direct call from an individual but instead from the answering service. The service will call the volunteer and if not answered by the 5<sup>th</sup> ring it will be forwarded to the next person on down the line. To retrieve the Helpline call you will be provided with a code to give the answering service and the call can then be returned. A commitment to

this service is generally to provide the caller with info regarding a meeting in their vicinity not to take them to meetings. A new chairperson will be elected at November's Intergroup meeting with the actual commencement of a two year term beginning on January 1, 2010.

**WEB SITE REPORT – Bennett S.** - Between Sept. 12<sup>th</sup> and Oct. 12<sup>th</sup> there were over 70,000 pages viewed on the A.A. Website with 2795 being new visitors and a total of 4400 viewings. 56% of the visitors and the majority of hits were requesting meeting info. Bennett responded to a complaint about the open/closed meeting description in the Where and When by referring the member to the Guidelines outlined on AA World Services website.

**ANNIVERSARY DINNER REPORT– Martha H.** – The speaker has been engaged, centerpieces are complete, and Fliers are sent to the printer and will be distributed at the Gratitude Dinner and the \$28.00 tickets will be available to Groups at the November Intergroup meeting. The Dinner is scheduled for Saturday February 6, 2010, at Banquet Masters and the doors will open at 5:30.

**PICNIC REPORT – Randy R.** – Randy provided more fliers for Picnic Seed Money to take back to our groups. When questioned about the use of profits from last year's picnic for Seed money it was explained we would be required to open a separate Bank account and it is simpler for bookkeeping purposes to keep the money in the General Operating Account. The sooner groups can start contributing money the better as last year's breakfast alone was over \$900.00. With only 6 months to go reserving your shelter now would be a good idea as they go quickly. Each shelter for camping purposes is allowed 2 cars and 2 tents. When he made the reservation for shelter #4, the Parks Department waived the \$375.00 usage fee because our groups cleaned up so well last year. To maintain this reputation Randy has reserved a 6 yard dumpster and requests that all groups be conscientious of their respective areas as the Parks Dept. has lost over 50% of their staff due to budget cuts. Please register your group's location at the 1<sup>st</sup> Aid table so guests may be located without confusion. There will be a "Best Banner" contest with the prize being a plaque from Beehive Plaques.

**GRATITUDE DINNER REPORT – Rosie W.** - Rosie's report on the Gratitude Dinner included a rundown of the menu which includes Caesar Salad, Ham, Turkey, Stuffing, Sweet and Mashed Potatoes, Vegetable Medley and Desert. We heeded the suggestion of renting chairs and we are still in hot pursuit of Coffee Makers. Central Office has sold all their tickets so please return your unsold tickets no later than November 1<sup>st</sup> so we leave no chairs unsold! The speaker has been contacted and is eager to go, the food order is approved, decorations are ready and the Manager of Minnreg Hall has bent over backwards to accommodate our needs. If we are able to spend no more money we will be able to bring in the entire dinner for just under \$6.00 a plate, which includes food, decorations, hall and chair rental.

**IG LIAISON TO DISTRICT – Sue Z.** - No report because there has been no activity.

**MAINTENANCE COMMITTEE – Buck L.** – Installation has been set for October 28 for the Hurricane Protection Panels. We are also pricing flooring and paint for the Central Office Restoration Project.

**Accept/decline all reports**

John, We Don't Know Yet Group, made a MOTION to accept all reports.  
Harry, Free Spirits Group, SECONDED the motion.  
All in favor – the motion PASSED.

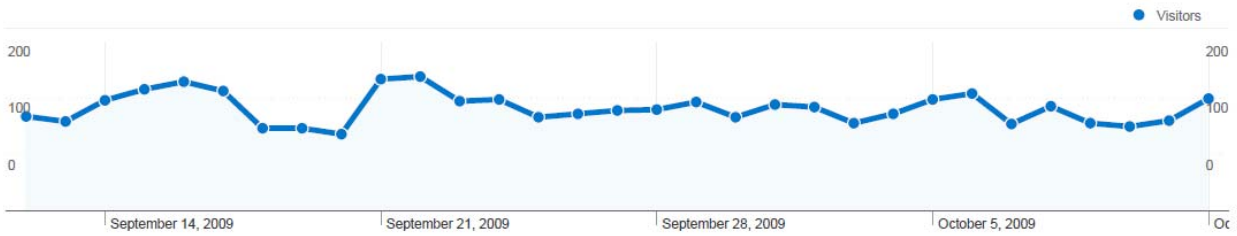
**Old business**

- Announcement of Helpline Chairperson Opening on January 1, 2010. Election at November 2009 IG Meeting.

**New business**

- None

John, We Don't Know Yet Group, made a MOTION to adjourn the meeting.  
Harry, Free Spirits Group, SECONDED the motion.  
All in favor – the motion PASSED.  
The meeting closed at 8:20 PM with the Lord's Prayer.



## 2,795 people visited this site

**4,403** Visits

**2,795** Absolute Unique Visitors

**70,850** Pageviews

**16.09** Average Pageviews

**00:03:21** Time on Site

**0.36%** Bounce Rate

**56.87%** New Visits

## Technical Profile

Browser	Visits	% visits	Connection Speed	Visits	% visits
Internet Explorer	3,072	69.77%	Cable	2,685	60.98%
Firefox	774	17.58%	DSL	593	13.47%
Safari	403	9.15%	Unknown	578	13.13%
Chrome	79	1.79%	T1	410	9.31%
BlackBerry8900	14	0.32%	OC3	71	1.61%