



Pinellas County Intergroup Central Office

Intergroup Minutes Form IM v2.5

**INTERGROUP MEETING MINUTES**

July 21, 2008

The meeting was called to order at 7:04 with a moment of silence followed by the Serenity Prayer.

Officers Present:

Scott M., Chairman  
Woodie S., Vice Chair

Tom B., Treasurer  
Dawn L., Secretary

Officers Absent:

None

Steering Committee Members present:

Paul S., Central Office Manager  
Adele S., Unity Meeting Chair  
Sue A., Plain and Straight Chair  
Mike M., Where and When Chair  
Angela L., Helpline Co-Chair

Ed G., Web Site Chair  
Anniversary Dinner Chair vacant  
Picnic Chair vacant  
Gratitude Dinner Chair vacant  
Tom H., Web Site Co-Chair

Steering Committee Members absent:

Stephen C., Helpline Chair

**INTERGROUP REPRESENTATIVES PRESENT:**

Voting: 42  
Non-Voting: 5  
Total: 47

New: 6 + 2 new Alternates:

Randy S., Sunday Morning  
Russ, Lunch Bunch  
Will, San Martin; Andy, San Martin Alt.  
Melissa, 1250 Last Call  
Angel, New Beginnings  
Luis, Find Yourself  
Jean, Blind Pass Alt.

**READING OF PREVIOUS MONTH'S INTERGROUP MEETING MINUTES**

June 16, 2008 IG Minutes were left out of the packet, so they will be included in next month's packet.

**CHAIRMAN'S OPENING REMARKS**

Presented by Scott M., Pinellas County Intergroup Chairman  
Contact: chairman@aapinellas.org

**TREASURER'S REPORT**

Tom B., Treasurer, presented the report.  
Contact: treasurer@aapinellas.org

*Updated the IG reps on the status of the 2001 tax return situation by letting them know we had received an answer from the IRS to our letter and are in the process of completing the Form 990 for 2001.*

**CENTRAL OFFICE MANAGER'S REPORT**

Paul S., Central Office Manager, presented the report.  
Contact: centraloffice@aapinellas.org, 727-530-0415

*Item #5 (credit card for Central Office use) will be added to August SC Agenda as New Business.*

**UNITY MEETING REPORT**

Adele S., Unity Meeting Chair, presented the report.  
Contact: unitymeeting@aapinellas.org

*Primary Purpose Group will host the 12/06/08 meeting.*

**PLAIN AND STRAIGHT REPORT**

Sue A., Plain and Straight Chair, presented the report.  
Contact: plainandstraight@aapinellas.org

**WHERE AND WHEN REPORT**

Mike M., Where and When Chair, presented the report.

Contact: whereandwhen@aapinellas.org

### **HELPLINE REPORT**

Angela L., Helpline Co-Chair, presented the report.

Contact: helpline@aapinellas.org or centraloffice@aapinellas.org, 530-0415

### **WEB SITE REPORT**

Ed G., Web Site Chair, presented the report.

Contact: webmaster@aapinellas.org

### **ANNIVERSARY DINNER REPORT**

Anniversary Dinner Chair, position vacant, no report.

Contact: anniversarydinner@aapinellas.org

### **PICNIC REPORT**

Picnic Chair, position vacant, no report.

Contact: picnic@aapinellas.org

### **GRATITUDE DINNER REPORT**

Gratitude Dinner Chair, position vacant, no report.

Contact: gratitudedinner@aapinellas.org

### **INTERGROUP LIAISON TO DISTRICT REPORT**

Tom H., Intergroup Liaison, presented the report.

### **ACCEPT/DECLINE ALL REPORTS**

Loretta, Monday Night Speakers, made a MOTION to accept all reports.

Greg, Oldsmar, SECONDED the motion.

All in favor – the motion PASSED.

### **OLD BUSINESS**

- Election of 2009 Anniversary Dinner Chair: Lou G, Blind Pass

- Election of 2009 Picnic Chair: Angela L., Steps for Sobriety
- Election of 2008 Gratitude Dinner Chair: Melvin F., After Work Bunch
- “12 Step Group” removed from meeting list
- Vote on “Phone Referrals Statement of Policy (including “Frequently Used Numbers) passed w/4 abstaining, 0 opposed. This will be included in Central Office and Helpline Policies & Procedures Manuals.
- Vote on Policies & Procedures for Central Office and Helpline tabled until issue of “Groups” vs “Meetings” is resolved (SC is working on definitions.)

### **NEW BUSINESS**

- Vote to accept credit cards at Central Office and Online: 21 for, 11 opposed. SC will research the issue and bring further information to IG.
- Blind Pass Midnight Meeting: Jean said they are working things out with the police regarding the noise issue.
- Prepare for Officer Elections: Nominating Committee consists of:
  - Jim H., Our Common Problem
  - Melvin F., After Work Bunch
  - Tom H., Pinellas County Beginners Step

Dan, Sober Spirits, made a MOTION to adjourn the meeting.  
Tom H., Pinellas County Beginners Step, SECONDED the motion.  
All in favor – the motion PASSED.

The meeting closed at 8:49 PM with the Lord’s Prayer.

**CHAIRMAN'S REPORT**  
**July 1, 2008**

Most of my reports have a lot to do with the workings of Intergroup, but I felt like a little change might be nice.

Summer is here, let the fun begin. I enjoy this time of year because there is so much to do outside. A.A. is the perfect outlet for me. I got sober and then thought, "What will I do now?" All the things I thought I could no longer do left me with the feeling of boredom. It was a while before I opened up and started to speak with others. They showed me that none of the things I wanted to do were really off limits.

I can still go to the park, the beach, camping, cookouts, boating and fishing. And I can still have fun doing these things without drinking!

As large as our county is, there is no reason for anyone to be bored. I have traveled all over the county and found many things to do, and found a meeting wherever I went.

Over time, it becomes harder and harder to go anywhere without running into someone I know from the rooms of A.A. Just knowing that I have family wherever I go makes me feel safer than I have ever been.

The point I am trying to pass on is, "Have fun and don't sit around waiting for something to happen." I wasted almost a year being bored because I didn't ask for help or direction.

Get involved, join the fun. Life is great when you open up and let people know who you are. You may even get to know the real you!

**Life does not stop when we get sober. It just begins! Don't let life pass you by. Reach out and learn to live!**

**My life began, not the day I got sober, but the day I reached out and asked how to live life NOW.**

Yours in Service,

Scott M

## **TREASURER'S REPORT**

Steering Committee Meeting – July 1, 2008  
Report for June, 2008

### **Main Points**

- Time for quarterly contributions to GSO, Area and District.
- Still no word from IRS.

It's that time again – and we'll be contributing \$6,525.34 to GSO, Area and District as follows:

District 1	\$2,610.13
Area 15	\$2,610.13
GSO	\$1,305.07

We haven't heard anything from IRS yet and I will be following up with them to be sure there is nothing we should be doing in the meantime.

Yours in service,

Tom B.  
Treasurer

**Pinellas County Intergroup, Inc.**  
**Balance Sheet**  
As of June 30, 2008

	<u>Jun 30, 08</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
103 · Checking Account	17,572.37
104 · Savings Account	<u>12,279.56</u>
<b>Total Checking/Savings</b>	29,851.93
<b>Accounts Receivable</b>	
105 · Accounts Receivable	<u>48.25</u>
<b>Total Accounts Receivable</b>	48.25
<b>Other Current Assets</b>	
102 · Undeposited Funds	-510.36
120 · Inventory Asset	23,361.87
222 · Equipment & Machinery	386.50
228 · Leasehold Improvements	1,245.93
233 · Accumulated Depr.Equip&Mach	-386.50
239 · Accum.Amort.Leasehold Improve	<u>-1,245.93</u>
<b>Total Other Current Assets</b>	<u>22,851.51</u>
<b>Total Current Assets</b>	52,751.69
<b>Fixed Assets</b>	
224 · Furniture & Fixtures	<u>5,711.25</u>
<b>Total Fixed Assets</b>	<u>5,711.25</u>
<b>TOTAL ASSETS</b>	<u><b>58,462.94</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
200 · Accounts Payable	<u>83.48</u>
<b>Total Accounts Payable</b>	83.48
<b>Other Current Liabilities</b>	
305 · Sales Tax Payable	309.14
310 · Payroll Liabilities	
350 · Fica W/H Payable	229.46
351 · Federal W/H Payable	329.98
352 · Suta Payable	-1,716.55
353 · Futa Payable	<u>-20.26</u>
<b>Total 310 · Payroll Liabilities</b>	<u>-1,177.37</u>
<b>Total Other Current Liabilities</b>	<u>-868.23</u>
<b>Total Current Liabilities</b>	<u>-784.75</u>
<b>Total Liabilities</b>	-784.75
<b>Equity</b>	
560 · Opening Bal Equity	1,123.22
561 · Retained Earnings	26,406.62
565 · Fund Balance	31,710.18
Net Income	<u>7.67</u>
<b>Total Equity</b>	<u>59,247.69</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>58,462.94</b></u>

**Pinellas County Intergroup, Inc.**  
**Profit & Loss**  
June 30, 2008

	<b>Jun 08</b>	<b>Jan - Jun 08</b>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>600 · C.O. Revenue</b>		
601A · Group Contributions	3,330.69	25,944.81
601B · Unity Meeting	359.20	1,552.20
601C · Miscellaneous Contributions	61.00	312.00
601D · Birthday Plan	0.00	115.00
602 · AAWS Sales	3,360.97	24,963.93
603 · Medallion Sales	1,121.20	8,526.45
604 · Where & When Sales	94.20	806.80
605 · Grapevine Sales	188.00	1,506.85
606 · Anniversary Dinner		
606B · Anniv. Dinner Income (Tickets)	0.00	5,200.00
606C · Anniversary Dinner - Other	0.00	892.00
<b>Total 606 · Anniversary Dinner</b>	0.00	6,092.00
608 · Picnic		
608A · Picnic Contributions	151.19	2,381.33
608B · Picnic - Other	0.00	2,583.46
<b>Total 608 · Picnic</b>	151.19	4,964.79
609 · Anniversary Cards	82.50	665.00
600 · C.O. Revenue - Other	0.00	0.00
<b>Total 600 · C.O. Revenue</b>	8,748.95	75,449.83
<b>Total Income</b>	8,748.95	75,449.83
<b>Cost of Goods Sold</b>		
<b>700 · Cost of Goods Sold</b>		
720 · AAWS Cost	2,933.39	21,677.56
721 · Medallions Cost	423.54	3,450.32
722 · Where & When Cost	238.50	2,061.34
723 · Grapevine Cost	188.50	1,419.88
724 · Anniversary Dinner	0.00	4,307.29
725 · Gratitude Dinner	250.00	250.00
726 · Picnic Costs	0.00	2,848.84
730 · Anniversary Cards	69.46	603.59
735 · Miscellaneous	-9.45	-49.95
740 · Shipping	47.50	274.08
<b>Total 700 · Cost of Goods Sold</b>	4,141.44	36,842.95
<b>Total COGS</b>	4,141.44	36,842.95
<b>Gross Profit</b>	4,607.51	38,606.88

<b>Expense</b>		
656 · Payroll Expenses	2,361.84	15,400.74
<b>800 · C.O. Operating Expense</b>		
801 · Contributions	0.00	11,937.84
803 · Bank Charges	0.00	51.58
<b>805 · Internet and Web Site</b>		
805A · Web Site - PCI	0.00	342.50
805C · Internet Connection	50.98	131.95
805 · Internet and Web Site - Other	0.00	26.99
<b>Total 805 · Internet and Web Site</b>	<b>50.98</b>	<b>501.44</b>
807 · Collection Allowance	-7.14	-55.17
808 · Discounts Taken	0.00	-161.00
815 · Rent	549.00	3,146.00
816 · C.O. Improvement Expense	0.00	454.11
822 · Plain & Straight	120.00	720.00
824 · Answering Service	65.00	390.00
825 · Telephone	381.63	1,046.38
826 · Office Expenses	69.56	903.35
831 · Postage	16.80	98.80
837 · Utilities	132.76	426.42
838 · Business Insurance	170.41	1,022.46
839 · Workers' Comp Insurance	0.00	142.75
840 · Cash Over/Short	0.00	-0.27
842 · Repairs and Maintenance	93.22	643.66
846 · Licenses and Fees	0.00	61.25
847 · Professional Fees	100.00	500.00
<b>849 · Payroll Taxes</b>		
850 · SS and Medicare	180.69	1,178.17
851 · State Unemploy. Tax (SUTA)	32.83	593.46
<b>Total 849 · Payroll Taxes</b>	<b>213.52</b>	<b>1,771.63</b>
<b>Total 800 · C.O. Operating Expense</b>	<b>1,955.74</b>	<b>23,601.23</b>
890 · Inventory Adjustments	0.00	-370.90
<b>Total Expense</b>	<b>4,317.58</b>	<b>38,631.07</b>
<b>Net Ordinary Income</b>	<b>289.93</b>	<b>-24.19</b>
<b>Other Income/Expense</b>		
<b>Other Income</b>		
<b>620 · Other Income</b>		
621 · Reimbursements	0.00	9.36
622 · Interest-Savings	0.00	22.50
<b>Total 620 · Other Income</b>	<b>0.00</b>	<b>31.86</b>
<b>Total Other Income</b>	<b>0.00</b>	<b>31.86</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>31.86</b>
<b>Net Income</b>	<b>289.93</b>	<b>7.67</b>

**Pinellas County Intergroup, Inc.**  
**Group Contributions**  
June, 2008

	<u>Jun 08</u>	<u>Jan - Jun 08</u>
2250 Group	0.00	200.00
3RD Tradition Meeting	0.00	264.00
4th Dimension	0.00	84.40
A Safe Place	307.29	307.29
AA By The Sea	123.00	218.00
ABES Place	221.36	1,217.34
After Work Bunch	130.06	933.63
All Ages	0.00	500.00
Amazing Grace	0.00	31.75
Archangel Group	0.00	100.00
At The End Of The Rainbow	0.00	716.51
Attitude Adjustment	0.00	1,400.00
BAIGIS	30.00	150.00
Bayou Group	0.00	50.00
Beach Bunch	0.00	375.00
Beacon Group	0.00	25.00
Bill's Bunch	0.00	100.00
Blind Pass Group	0.00	300.00
Center Of Hope	20.00	80.00
Central Group	0.00	108.18
Circle Of Friends	0.00	100.00
Clearwater Central	150.00	250.00
Clearwater Group	30.00	230.00
Common Solution	33.50	60.00
Countryside Group	0.00	200.00
Countryside Men's Group	0.00	300.00
Countryside Women	50.00	95.00
Couples Growing Together	0.00	78.79
East Lake Group	0.00	213.77
Feelings Group	0.00	156.80
Find Yourself	0.00	175.00
Forty Niners	0.00	300.00
Free Spirits	45.00	495.00
Free To Be Me	0.00	50.00
Go After Your Sobriety	0.00	100.00
GOYA	40.00	300.00
Grow Up Group	0.00	80.00
High Noon Daily	0.00	200.00
Highpoint	0.00	210.00
Intergroup Meeting	42.35	288.55
Just For Today	0.00	50.00
Keep It Simple	0.00	391.28
Ladies' Beach Serenity Break	0.00	50.00
Ladies Night	0.00	50.00
Lake Seminole Speakers	0.00	177.00
Last Call Group	47.00	263.00
Living Sober	0.00	172.80

Love And Tolerance	0.00	25.00
Lunch Bunch	0.00	1,287.89
Maximo Point	0.00	25.00
Monday Night Speakers	0.00	225.00
New Freedom/New Happiness	0.00	200.00
Not So Late Nite	0.00	120.00
Oakhurst	0.00	250.00
Oldsmar Group	1,047.15	1,047.15
One For The Road	0.00	187.00
Open Door	0.00	500.00
Our Common Problem	100.00	225.00
Ozona Group	0.00	703.80
Palm Harbor Group	0.00	725.00
Philippe Park	0.00	37.50
Primary Purpose	58.28	243.20
Rivera Group	0.00	25.00
Saturday Night Group	0.00	300.00
Saturday Steppin' In	0.00	180.00
Seminole Group	0.00	360.00
Serenity Seekers	119.00	756.50
Shore Acres Gratitude	0.00	426.43
Snowbirds	0.00	142.00
Sober In Paradise	0.00	655.00
Sober Spirits	0.00	75.16
Spirit Group	0.00	449.74
St Pete Beach Young Peoples Group	0.00	98.40
St Pete Group	0.00	40.00
Steps For Sobriety	0.00	300.00
Sunday A.M. Big Book	0.00	80.00
Sunday Brunch	0.00	50.00
Sunrise Sunset	300.00	950.00
Sunset Beach	171.70	704.84
Sunshine City	0.00	50.00
THE GOD STUFF	0.00	400.00
The Kirk	0.00	160.50
The Real Happy Hour	0.00	156.31
Thursday Night Speakers	0.00	37.50
Today In Sobriety	150.00	350.00
Triangle	0.00	35.00
Turner Street Evening	75.00	225.00
Unity Meeting	359.20	1,552.20
We Don't Know Yet	40.00	612.80
Weds Nite Men's Step	0.00	25.00
Women In Step	0.00	60.00
Women With Freedom	0.00	240.00
<b>TOTAL</b>	<b><u>3,689.89</u></b>	<b><u>27,497.01</u></b>

**Pinellas County Intergroup, Inc.**  
**Prudent Reserve Calculation**  
 April-June, 2008

	Expenses Per Month	Average of Last 12 Months
July 2007	5,368.65	
August 2007	3,954.48	
September 2007	4,304.54	
October 2007	7,260.42	
November 2007	5,049.11	
December 2007	5,283.24	
January 2008	4,792.89	
February 2008	11,797.01	
March 2008	4,176.09	
April 2008	4,174.10	
May 2008	9,251.23	
June 2008	4,317.58	
Total	69,729.34	5,810.78
Checking Account	17,572.37	
Savings Account	12,279.56	
Total Cash on Hand		29,851.93
Less: Accounts Payable		83.48
Less: One month's expenses		5,810.78
Less: Prudent Reserve (3 * Average Expenses)		17,432.34
Over / (Under)		6,525.34
Available for Distribution		6,525.34
District 1		2,610.13
Area 15		2,610.13
GSO		1,305.07

Motion passed at February 27, 2006 Intergroup meeting defining the Prudent Reserve amount and policy:

*To redefine Prudent Reserve as an amount equal to the average monthly operating expense for past 12 months, times three. The checkbook balance at the 1<sup>st</sup> of the month is maintained at one month's operating expenses separate from the prudent reserve. Any excess funds from the checking account will be distributed quarterly with 20% to General Service Office in New York, 40% of Area 15 South Florida, and 40% to District 1 within Area 15.*

# CENTRAL OFFICE REPORT

## July 1<sup>st</sup> ,, 2008

- June Statistics

Calls for Information:	378
12 Step Calls:	5
Calls for ALANON:	7
Calls for Other Programs:	5
Other Calls:	60
Hang Ups:	10
Telemarketing:	12
Total Calls:	417
Visitors	234
On Line Orders	6

- Special Events Policies & Procedures
- Venue location Procedures
- Corporate seal
- Medallions
- Credit card for Central office
- Name for Central Office column

1. **Final Reports**/update of event P. & P. for Gratitude Dinner and Picnic are incomplete.

A. I have contacted JP regarding the Gratitude Dinner. He believes his report is complete. He will however, be available to assist our new chairperson. I will be attempting to update contact information. Please refer to the **Picnic** Guidelines Document.

B. Lou G. remains unavailable. I will be creating a detailed list of contacts/ budget items for the 2009 Picnic which will be available for the next Picnic Chair. (See the attached Document).

2. Thanks to a volunteer at Central Office we now have a contact person at **The FL Convention & Visitors Bureau** who can help us locate a site for the Anniversary Dinner. However, we will need to provide certain information such as number of people, date and budget. The other option is to proceed with the **Request for Proposal to Host Event** and the **Location Inspection** forms, which are now included in each **Event Policies & Procedures Manuals (Picnic, Gratitude Dinner, Anniversary Dinner)**. Either way, hopefully, the Anniversary Dinner Chairperson will have an easier time selecting a dinner site.

3. **Corporate seal**. I was requested again by Woodie to find how best to secure a Corporate seal. The short version is that with the help of an office volunteer who is also a notary public, we found there are many on-line companies that will for under \$50.00, make us such a seal. The seal itself consists of two concentric circles. The outer circle contains our name and state of incorporation. The inner circle says, "Corporate Seal"

and our incorporation date. Our Incorporation date according to the FL. Dept. of St. is July 26, 1995. It has been suggested by the above mentioned volunteer, that for practical reasons a stamp similar to the one we use to endorse checks be used rather than the more traditional embossed seal.

#### 4. **Medallion sales.**

A. The sale of our tri-plate medallions in their various styles continues to be brisk. Because of inventory issues at Creative Arts, we now have in addition to the original blue, black and gold, red, black and gold and a new black silver and gold, with either Bill & Bob or the more traditional circle/triangle.

B. While it was previously decided to discontinue selling the other fancy medallions; the GPM and the Bi-Plate, due to lack of interest, Central Office still has a rather large inventory of these items. I would like to encourage our members to help reduce this inventory. Therefore, Central office will be reducing the prices of these two medallion styles as follows: Gold Plate deduced from \$5.50, to \$3.00. Bi-plate from \$7.00 to \$4.00.

5. I would like to suggest the possibility of providing a **credit card** for Central Office use. This would make purchases such as office supplies, stamps etc easier. This would also make purchasing supplies for Picnic and Gratitude Dinner easier for the respective Chairpersons. I would suggest a credit limit of \$300.00, as this is the amount authorized without prior approval from Intergroup.

6. The name for the Central Office column will be ***Duck Tales***. If it waddles like a duck, if it quacks like a duck, if it looks like a duck....

Thank you for letting me be of service to A.A. here in Pinellas County.  
Paul Sontz  
Office Manager

**UNITY MEETING REPORT  
JULY 2008**

6/7/2008 PINELLAS POINT STEP	52		\$46.35	
6/14/2008 THUR NITE SPEAKERS	48		\$40.00	
6/21/2008 INDIAN ROCKS MENS	50		\$46.55	
6/28/2008 GROW UP GROUP	51		\$53.42	
	201	1463	\$186.32	\$1,485.48

**HI EVERYONE!  
ATTENDANCE HAS BEEN DROPPING IN THE MONTH OF JUNE.  
THE MEETINGS HAVE BEEN GREAT AND THE SPEAKERS HAVE BEEN SUPER. I  
CAN NEVER EMPHASIZE ENOUGH THE VALUE OF THIS MEETING AND THE  
ABILITY TO MEET OLD AND NEW FRIENDS.  
THE HOSTING GROUPS HAVE SIGNED UP ALL THE WAY THROUGH TO  
OCTOBER.**

**Respectfully submitted: Adele S.**

07/26/08	Phillippe Park Group
08/02/08	Clearwater Central
08/09/08	The Real Happy Hour
08/16/08	Open Door
08/23/08	Our Common Problem
08/30/08	St Pete Beach YPG
09/06/08	49ers Group
09/13/08	Pinellas Point Step
09/20/08	Monday Night Speakers
09/27/08	After Work Bunch
10/04/08	----- Available -----
10/11/08	----- Available -----
10/18/08	Countryside Group
10/25/08	Hopeful Group
11/01/08	Open Door
11/08/08	Pinellas Point Step
11/15/08	----- Available -----
11/22/08	----- Available -----
11/29/08	----- Available -----
12/06/08	----- Available -----
12/13/08	----- Available -----
12/20/08	Unity Thank-You Meeting
12/27/08	----- Available -----

## **Plain and Straight Report** **July 2008**

Date: July 1, 2008

- Submit articles!! Tell me about your Homegroup...submit an article for the Plain and Straight about your Homegroup telling where it's located, what time it is held, and most important, what makes it great (or why you chose it as your Homegroup).
- What do you want to read about? Email me ideas for topics. The Plain and Straight is YOUR monthly newsletter. What types of topics would you like to see in future issues?
- Articles should be submitted no later than the last day of the previous month. For example: to submit an article for the August issue of the Plain and Straight, the last day to email the article to me would be July 31st.
- Email articles to [plainandstraight@aapinellas.org](mailto:plainandstraight@aapinellas.org) and please type "Article submission" in the subject line.
- Anniversary submissions have the same deadline - the last day of the month. Example: the last day to submit July Anniversaries (which will be in the August issue) is July 31<sup>st</sup>.
- There are 3 ways to submit group members Anniversaries: fill out the *Anniversary Submission Form* and hand it to me before or after the Intergroup meeting, follow the link on the website - [www.aapinellas.org](http://www.aapinellas.org) - click on *Group Submissions* then click on *Anniversary Information* and follow the directions, or email submissions to me directly at [plainandstraight@aapinellas.org](mailto:plainandstraight@aapinellas.org) and please type "Anniversary Submissions" in the subject line.
- Changing the name of the Plain and Straight to "FANCY AND GAY!" This publication has had the same name for years, how about changing things up a bit and adding some spice to our County.

In peace and service,

Susan A.  
Plain and Straight Chairperson

## **WHERE & WHEN REPORT**

Date: 07/01/2008

By: Michael M  
[whereandwhen@aapinellas.org](mailto:whereandwhen@aapinellas.org)

- Newest issue is YELLOW.
- Don't throw out old issues
- Activity for last month
  - 3 Group requests
  - 2 Additions
  - 0 Changes
  - 1 Deletion

The best and most efficient way to present additions or changes to the Where and When is to fill out the form on the website.

For changes:

[http://www.aapinellas.org/forms/meeting\\_change\\_form.asp](http://www.aapinellas.org/forms/meeting_change_form.asp)

For new meeting:

[http://www.aapinellas.org/forms/meeting\\_add\\_form.asp](http://www.aapinellas.org/forms/meeting_add_form.asp)

Please include a contact Name, Phone #, and Email address in case we have questions. If there is no access to a computer, please call the Central Office to make the addition/correction. If you have provided an Email address, a notification will be sent asking that you check your updated meeting information on the web site. If it is not correct, respond back and I will make the necessary changes.

It is important to inform me or the Central Office if a group stops meeting. We want the Where & When to be as accurate as possible. Please convey this to everyone at all meetings you attend. Even if the group does not have an Intergroup Representative, they should keep us aware of their meeting status.

Regards,  
Michael M.

# Helpline Report

## June 2008

Presented for the July Intergroup Meeting

Pinellas County AA Helpline was staffed during the month by:

- **40** volunteers
- And **2** AA twelve step groups

### Call Statistics for June 2008

- **Total Inbound Calls : 434**

**Total Inbound Calls** equals the number of inbound messages left by individuals seeking helpline assistance when Central Office was closed or their phone lines were engaged (when Central Office's phone lines are in use calls roll over to the answering service). Calls not accounted for are calls to volunteers from the answering service.

As discussed in the last Intergroup meeting, I am revising the Policies and Procedures for the Helpline.

They should be ready for review for the August Steering Committee.

**I just want to remind everyone of the change in the requirements for helpline volunteers. Unfortunately all volunteers must now have a local area code (ie: 727, 813, 941). This is due to the referral system at Answer Florida. Pasco County and other "local" area codes are considered long distance and we cannot afford the additional charge that would be applied to our bill.**

**Here are the actual Helpline shifts:**

Monday-Friday 7 am - 10 am,  
Monday-Friday 10 am - 6 pm, A.A. Central Office is open, dispatches to office number  
Monday-Friday 6 pm - 7 am,  
Saturday & Sunday 7 am - 2 pm,  
Saturday 2 pm - 6 pm,  
Sunday 2 pm - 6 pm,  
Saturday & Sunday 6 pm - 7 am,

**Thank you for allowing me to be of service,**

Stephen C.  
Helpline Chair

I am responsible...  
When anyone, anywhere,  
reaches out for help, I want  
the hand of A.A. always to be there.  
And for that: I am responsible.

## **WEB SITE REPORT**

Steering Committee Meeting – July 1, 2008  
Report for June, 2008

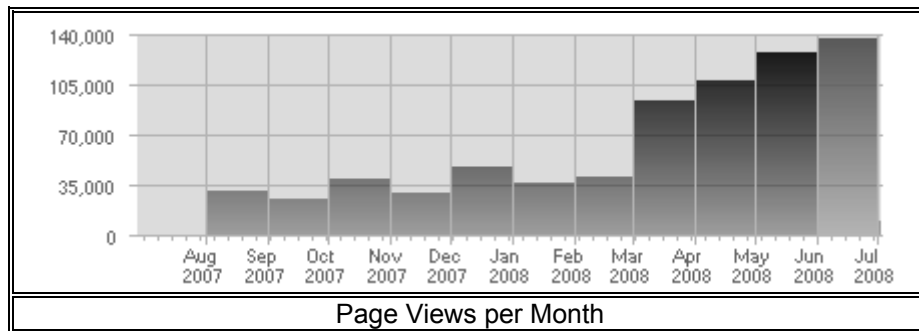
### **Main Points**

- New meeting software not ready yet.
- District information has been updated.
- Page views per month graph.

We're sorry, but the new software isn't ready yet. We're starting to test it now which is the first step in completing the process for putting it live on the web site.

The District Contact and News pages have been updated with information sent by Bruce G., District Liaison to Intergroup.

Graph of page views per month, showing steady increase over the last year:



Web site statistics for the month of June, 2008:

Total visits: (The total number of times people have visited the web site.)	14,497
Total page views: (The total number of web site pages that have been viewed.)	137,295
Total hits: (A request to the web server for a file such as a web page, image, etc.)	210,712
Referred from Alcoholics-Anonymous.org:	116

Don't forget:

To submit anniversaries, events, and meeting changes, or to sign up for the Unity Meeting, 12-Step List, or Helpline, go to [www.aapinellas.org](http://www.aapinellas.org) and click on "Group Submissions" in the left-hand navigation. Then click on the form you need.

Yours in service,

Ed G.  
Web Site Committee Chair

Tom H.  
Web Site Committee Co-Chair