



## Pinellas County Intergroup Central Office

### Intergroup Minutes Form IM v2.5

## INTERGROUP MEETING MINUTES

June 15, 2009

The meeting was called to order at 7:05 with a moment of silence followed by the Serenity Prayer.

#### Officers Present:

Tom H., Chairman  
Virginia M., Treasurer

Jim H., Secretary

#### Officers Absent:

Nanette P., Vice Chair

#### Steering Committee Members present:

Paul S., Central Office Manager  
Rosie W., Gratitude Dinner Chair  
Laurie C., Where and When Chair

Melody B., Unity Meeting Chair  
Sue Z., IG Liaison to District

#### Steering Committee Members absent:

John S., Plain and Straight Chair  
Anniversary Dinner Chair, Open  
Picnic Chair, Open

Steve C., Helpline Chair  
Web Site Chair, Open

#### INTERGROUP REPRESENTATIVES PRESENT:

Voting:	40	New:	3 Reps:
			Kim R., Central Group
			Doug W., Mixed Nuts
			Kathy D., Serenity Seekers
Non-Voting:	3	New:	0 Alternate Rep:
Total	43		

Reading of previous month's intergroup meeting minutes

George N., 301 Group made a MOTION to accept the Intergroup Meeting minutes.

Fred, Third Tradition Group, SECONDED the motion

All in favor – the motion PASSED

**Chairperson's opening Remarks – Tom H. Chairperson** – During the past five months we have had a few challenges, but overall I believe things have moved along fairly well.

We are still looking to set up a Central Office Maintenance Committee. We have taken bids from contractors to prepare Central Office in case of an oncoming hurricane.

We are starting to implement a program to E-mail minutes of our monthly Intergroup Meeting to our Intergroup Representatives.

We are continuing to develop our relationship with our District organization. We now sell books at our District Quarterlies. District Chairpersons are invited to announce their upcoming projects at our

Intergroup Meetings.

We are close to approving a statement of purpose to help to define our organization to those who are new or do not understand what Intergroup is, and what it does.

**Treasurer's Report – Virginia M.** All reports have been created and are attached. We had income of \$7,943.47 in May with a Cost of Goods Sold of \$4,173.87 leaving a gross profit of \$3,769.60. We had expenses of \$5,130.12 leaving a net loss of \$1,360.52. We have some extra reports showing income comparisons for January to May of 2008 to the same period this year. It shows Group Contributions and overall income is down significantly for that period. We know that there is a recession that may be affecting you but we ask you to take it back to your groups and let them know. We know that some groups may make contributions on a Quarterly or less frequent basis but it would help Intergroup if you would consider making smaller donations on a more frequent basis.

**Balance Sheet as of May 31, 2009**

<b>ASSETS</b>		
Current Assets		
Checking/Savings		
103 · Checking Account	6,371.50	
104 · Savings Account	12,303.97	
<b>Total Checking/Savings</b>	<u>18,675.47</u>	
Accounts Receivable		
105 · Accounts Receivable	99.83	
<b>Total Accounts Receivable</b>	<u>99.83</u>	
Other Current Assets		
102 · Undeposited Funds	(500.46)	
120 · Inventory Asset	28,243.09	
<b>Total Other Current Assets</b>	<u>27,742.63</u>	
<b>Total Current Assets</b>	<u>46,517.93</u>	
Fixed Assets		
222 · Equipment & Machinery	386.50	
224 · Furniture & Fixtures	5,711.25	
228 · Leasehold Improvements	1,245.93	
233 · Accumulated Depr. Equip&Mach	(386.50)	
239 · Accum. Amort. Leasehold Improve	(1,245.93)	
<b>Total Fixed Assets</b>	<u>5,711.25</u>	
<b>TOTAL ASSETS</b>	<u><u>52,229.18</u></u>	
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
Other Current Liabilities		
305 · Sales Tax Payable	335.48	
310 · Payroll Liabilities		
350 · Fica W/H Payable	350.38	
351 · Federal W/H Payable	394.19	
352 · Suta Payable	(1,860.22)	
353 · Futa Payable	(20.26)	
<b>Total 310 · Payroll Liabilities</b>	<u>(1,135.91)</u>	
<b>Total Other Current Liabilities</b>	<u>(800.43)</u>	
<b>Total Current Liabilities</b>	<u>(800.43)</u>	
<b>Total Liabilities</b>	(800.43)	
Equity		
560 · Opening Bal Equity	1,123.22	
561 · Retained Earnings	26,606.45	
565 · Fund Balance	31,710.18	
Net Income	(6,410.24)	
<b>Total Equity</b>	<u>53,029.61</u>	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>52,229.18</u></u>	

**Profit and Loss as of May 31, 2009**

	<u>May 09</u>	<u>Jan - May 09</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
600 · C.O. Revenue		
601A · Group Contributions	2,745.67	16,842.73
601B · Unity Meeting	259.25	1,000.68
601C · Miscellaneous Contributions	0.00	289.00
601D · Birthday Plan	0.00	20.00
602 · AAWS Sales	3,435.05	18,124.20
603 · Medallion Sales	1,277.10	7,045.71
604 · Where & When Sales	118.20	714.80
605 · Grapevine Sales	12.20	572.75
606 · Anniversary Dinner		
606A · Anniv. Dinner Contrib. & Raffle	0.00	100.00
606B · Anniv. Dinner Income (Tickets)	0.00	5,040.00
606C · Anniversary Dinner - Other	0.00	773.00
<b>Total 606 · Anniversary Dinner</b>	<u>0.00</u>	<u>5,913.00</u>
608 · Picnic		
608A · Picnic Contributions	11.00	2,173.65
608B · Picnic - Other	0.00	2,574.92
<b>Total 608 · Picnic</b>	<u>11.00</u>	<u>4,748.57</u>
609 · Anniversary Cards	85.00	477.50
<b>Total 600 · C.O. Revenue</b>	<u>7,943.47</u>	<u>55,748.94</u>
<b>Total Income</b>	<u>7,943.47</u>	<u>55,748.94</u>
<b>Cost of Goods Sold</b>		
700 · Cost of Goods Sold		
720 · AAWS Cost	2,821.53	15,176.08
721 · Medallions Cost	580.86	3,117.29
722 · Where & When Cost	279.17	1,599.73
723 · Grapevine Cost	28.90	589.69
724 · Anniversary Dinner	0.00	4,803.86
726 · Picnic Costs	318.69	1,859.74
730 · Anniversary Cards	92.59	590.63
735 · Miscellaneous	(7.65)	(54.90)
740 · Shipping	52.53	273.47
700 · Cost of Goods Sold - Other	7.25	84.75
<b>Total 700 · Cost of Goods Sold</b>	<u>4,173.87</u>	<u>28,040.34</u>
<b>Total COGS</b>	<u>4,173.87</u>	<u>28,040.34</u>
<b>Gross Profit</b>	<u>3,769.60</u>	<u>27,708.60</u>
<b>Expense</b>		
656 · Payroll Expenses	3,152.30	13,414.12
800 · C.O. Operating Expense		
801 · Contributions	0.00	10,799.54
805 · Internet and Web Site		
805A · Web Site - PCI	56.25	461.25
805C · Internet Connection	84.86	314.72
805 · Internet and Web Site - Other	0.00	76.25
<b>Total 805 · Internet and Web Site</b>	<u>141.11</u>	<u>852.22</u>
807 · Collection Allowance	(8.09)	(38.44)
815 · Rent	549.00	2,096.00
816 · C.O. Improvement Expense	0.00	99.99
822 · Plain & Straight	120.00	629.00
824 · Answering Service	65.00	325.00
825 · Telephone	144.73	911.10
826 · Office Expenses	210.28	1,103.99
831 · Postage	44.00	171.00
837 · Utilities	101.88	359.89
838 · Business Insurance	143.42	1,187.19
839 · Workers' Comp Insurance	25.34	104.35
840 · Cash Over/Short	0.00	(2.20)
842 · Repairs and Maintenance	0.00	384.15
846 · Licenses and Fees	0.00	61.25
847 · Professional Fees	200.00	600.00
849 · Payroll Taxes		
850 · SS and Medicare	241.15	1,026.19
851 · State Unemploy. Tax (SUTA)	0.00	41.19
<b>Total 849 · Payroll Taxes</b>	<u>241.15</u>	<u>1,067.38</u>
<b>Total 800 · C.O. Operating Expense</b>	<u>1,977.82</u>	<u>20,711.41</u>
<b>Total Expense</b>	<u>5,130.12</u>	<u>34,125.53</u>

Net Ordinary Income	(1,360.52)	(6,416.93)
Other Income/Expense		
Other Income		
620 · Other Income		
622 · Interest-Savings	0.00	6.69
Total 620 · Other Income	<u>0.00</u>	<u>6.69</u>
Total Other Income	<u>0.00</u>	<u>6.69</u>
Net Other Income	<u>0.00</u>	<u>6.69</u>
Net Income	<u>(1,360.52)</u>	<u>(6,410.24)</u>

**Group Contributions as of May 31, 2009**

	<b><u>May 09</u></b>	<b><u>Jan - May 09</u></b>
2250 Group	0.00	200.00
3RD Tradition Meeting	0.00	73.30
4th Dimension	0.00	46.40
7 and Up	0.00	20.00
ABES Place	118.05	988.16
Absolute Sobriety	50.00	80.00
After Work Bunch	67.44	523.25
All Ages	0.00	277.00
Archangel Group	0.00	150.00
At The End Of The Rainbow	55.14	233.27
Attitude Adjustment	167.87	876.62
Back Porch Lunch Bunch	0.00	336.37
Back to the book	0.00	55.00
Beach Bunch	0.00	350.00
Blind Pass Group	0.00	150.00
Cash Customer	0.00	227.78
Center Of Hope	10.00	30.00
Central Group	0.00	136.34
Circle Of Friends	0.00	100.00
Clearwater Group	30.00	150.00
Common Solution	0.00	18.90
Countryside Group	0.00	160.00
Countryside Women	0.00	200.00
Couples Growing Together	0.00	42.80
Daily Reflections	0.00	100.00
Don Vista Group	0.00	120.00
Dunedin Group	30.00	30.00
East Lake Group	0.00	259.23
Feelings Group	0.00	321.60
Find Yourself	0.00	332.40
Free Spirits	0.00	270.00
Friendship Group	0.00	150.00
GOYA	80.00	160.00
Grow Up Group	0.00	80.00
High Noon Daily	0.00	197.90
Hopeful Group	0.00	36.34
Intergroup Meeting	47.00	232.84
Into Action	0.00	50.00
Keep It Simple	0.00	138.00
Kirk Group	0.00	133.00
Ladies Night	0.00	125.00
Largo Young People's Group	84.00	84.00
Last Call Group	0.00	25.00
Living Sober	150.00	300.00
Lunch Bunch	0.00	566.38
Maximo Point	0.00	30.00
Mixed Nuts	0.00	40.00
New North	0.00	37.00
Oldsmar Group	0.00	550.00
Palm Harbor Group	25.00	275.00
Philippe Park	40.00	40.00
Primary Purpose	0.00	112.28
Progress Not perfection	0.00	129.63
Rainbow Serenity	0.00	33.00
Saturday Morning Men's Step	0.00	217.00
Saturday Steppin' In	0.00	180.00
Seminole Group	0.00	120.00
Serenity Seekers	78.00	670.00
Snowbirds	0.00	142.00
Sober In Paradise	115.00	315.00
Stonewall Men's	125.00	125.00
Suncoast Roundup	1,109.00	1,109.00
Sunday A.M. Big Book	0.00	63.63
Sunrise Sunset	189.00	1,564.00
Sunset Beach	0.00	625.35
Surfside Group	0.00	100.00
THE GOD STUFF	0.00	25.00
The Real Happy Hour	85.17	245.92
Thursday Morning Break	10.00	28.82

Thursday Night Uplifters	0.00	25.00
To The Max	0.00	108.09
Today In Sobriety	0.00	150.00
Triangle	25.00	55.00
Tuesday Night Men's	25.00	50.00
Unity Meeting	259.25	1,200.68
We Don't Know Yet	0.00	120.00
What's Your Motive	0.00	50.13
Women In Step	30.00	50.00
Women With Freedom	0.00	120.00
<b>TOTAL</b>	<b><u>3,004.92</u></b>	<b><u>17,843.41</u></b>

**Income Comparison January to May 2008 to 2009**

Ordinary Income/Expense	Jan - May 09	Jan - May 08	\$ Change	% Change
<b>Income</b>				
600 · C.O. Revenue				
601A · Group Contributions	16,842.73	22,614.12	(5,771.39)	(25.52%)
601B · Unity Meeting	1,000.68	1,193.00	(192.32)	(16.12%)
601C · Miscellaneous Contributions	289.00	251.00	38.00	15.14%
601D · Birthday Plan	20.00	115.00	(95.00)	(82.61%)
602 · AAWS Sales	18,124.20	21,610.16	(3,485.96)	(16.13%)
603 · Medallion Sales	7,045.71	7,405.25	(359.54)	(4.86%)
604 · Where & When Sales	714.80	712.60	2.20	0.31%
605 · Grapevine Sales	572.75	1,318.85	(746.10)	(56.57%)
606 · Anniversary Dinner				
606A · Anniv. Dinner Contrib. & Raffle	100.00	0.00	100.00	100.0%
606B · Anniv. Dinner Income (Tickets)	5,040.00	5,200.00	(160.00)	(3.08%)
606C · Anniversary Dinner – Other	773.00	892.00	(119.00)	(13.34%)
<b>Total 606 · Anniversary Dinner</b>	<b>5,913.00</b>	<b>6,092.00</b>	<b>(179.00)</b>	<b>(2.94%)</b>
608 · Picnic				
608A · Picnic Contributions	2,173.65	2,230.14	(56.49)	(2.53%)
608B · Picnic – Other	2,574.92	2,583.46	(8.54)	(0.33%)
<b>Total 608 · Picnic</b>	<b>4,748.57</b>	<b>4,813.60</b>	<b>(65.03)</b>	<b>(1.35%)</b>
609 · Anniversary Cards	477.50	582.50	(105.00)	(18.03%)
615 · Miscellaneous	0.00	0.30	(0.30)	(100.0%)
<b>Total 600 · C.O. Revenue</b>	<b>55,748.94</b>	<b>66,708.38</b>	<b>(10,959.44)</b>	<b>(16.43%)</b>
<b>Total Income</b>	<b>55,748.94</b>	<b>66,708.38</b>	<b>(10,959.44)</b>	<b>(16.43%)</b>

  

Ordinary Income/Expense	Jan - May 08	Jan - May 07	\$ Change	% Change
<b>Income</b>				
600 · C.O. Revenue				
601A · Group Contributions	22,614.12	22,873.50	(259.38)	(1.13%)
601B · Unity Meeting	1,193.00	1,243.95	(50.95)	(4.1%)
601C · Miscellaneous Contributions	251.00	2,231.23	(1,980.23)	(88.75%)
601D · Birthday Plan	115.00	110.00	5.00	4.55%
602 · AAWS Sales	21,610.16	20,343.32	1,266.84	6.23%
603 · Medallion Sales	7,405.25	6,248.05	1,157.20	18.52%
604 · Where & When Sales	712.60	609.00	103.60	17.01%
605 · Grapevine Sales	1,318.85	1,265.85	53.00	4.19%
606 · Anniversary Dinner				
606A · Anniv. Dinner Contrib. & Raffle	0.00	55.00	(55.00)	(100.0%)
606B · Anniv. Dinner Income (Tickets)	5,200.00	2,650.00	2,550.00	96.23%
606C · Anniversary Dinner – Other	892.00	684.00	208.00	30.41%
<b>Total 606 · Anniversary Dinner</b>	<b>6,092.00</b>	<b>3,389.00</b>	<b>2,703.00</b>	<b>79.76%</b>
608 · Picnic				
608A · Picnic Contributions	2,230.14	1,691.50	538.64	31.84%
608B · Picnic – Other	2,583.46	2,543.04	40.42	1.59%
<b>Total 608 · Picnic</b>	<b>4,813.60</b>	<b>4,234.54</b>	<b>579.06</b>	<b>13.68%</b>
609 · Anniversary Cards	582.50	690.32	(107.82)	(15.62%)
615 · Miscellaneous	0.30	0.00	0.30	100.0%
<b>Total 600 · C.O. Revenue</b>	<b>66,708.38</b>	<b>63,238.76</b>	<b>3,469.62</b>	<b>5.49%</b>
<b>Total Income</b>	<b>66,708.38</b>	<b>63,238.76</b>	<b>3,469.62</b>	<b>5.49%</b>

**CENTRAL OFFICE MANAGER'S REPORT- Paul S.**

**May Statistics**

• Phone Calls Total:	360
• Information:	280
• 12 step:	2
• AI-Anon:	4
• Other programs:	13
• Hangs up:	15
• Other calls:	20
• Referrals back to website :	25
• Wrong number:	10
• Visitors:	236

**MAIN POINTS**

- Where & When
- Vacation
- Literature stock
- Hurricane security

1. The new Where & When has been distributed. The cover is Pinellas Purple. Remember don't toss out old W. & W.; for every two returned to Central Office you get one new W. & W. free.
2. I will be taking a week off for a vacation Starting Thursday, July 2<sup>nd</sup>. Central Office will be closed on Friday, July 3<sup>rd</sup>, as per *Policies & Procedures*. "Buzz" with the help of our regular volunteers will be manning the office in my absence. If anyone would like to assist "Buzz," please contact the office and arrange a time.
3. Central Office has recently received a new order of Grapevine literature. There are some new titles now available. Come by and feel free to browse.  
In light of the upcoming price increases to AAWS literature, we will temporarily increase the amount of books on hand. This way we can hopefully reduce the impact of the pending price increases.
4. I am in the process of soliciting bids from contractors to provide hurricane security for Central office.

**UNITY MEETING REPORT – Melody B.**

**May 2009**

<b><u>Date</u></b>	<b><u>Host Group Name</u></b>	<b><u>Attendance</u></b>	<b><u>Collections</u></b>
05/02/09	Mixed Nuts Group	85	\$ 89.70
05/09/09	Tuesday Night Step	88	\$ 52.00
05/16/09	Keep it Simple Group	70	\$ 58.57
05/23/09	Shore Acres Gratitude	60	\$ 50.74
<b>05/30/09</b>	<b>After Work Bunch</b>	<b>88</b>	<b>\$ 95.50</b>
<b>Month Total</b>		<b>391</b>	<b>\$ 346.51</b>
<b>YTD Total</b>		<b>1,311</b>	<b>\$ 1,317.71</b>

Hello everyone,

May was a marvelous month for the Unity Speakers meeting. We had the pleasure of five groups hosting.

Groups came from throughout Pinellas County, Dunedin, Safety Harbor, Seminole, and NE St. Petersburg. Contributions provide supplemental financial support to Central Office (all proceeds from collection go directly to the Pinellas County Intergroup).

There are currently six available dates remaining in 2009. For the groups that want to plan for 2010, Jan through April has now been added to the website. The Unity Team is waiting to serve you -- sign up for a meeting TODAY!

It's easy, just go to <http://www.aapinellas.org> and complete the form to sign your home group up to host the Intergroup Unity Meeting for an Available Saturday. Or call Melody at 727-623-1296 or contact her at the Intergroup Meeting.

Respectfully Submitted

Melody B., Unity Meeting Chair

06/27/09	TURNER STREET EVENING
07/04/09	Alano
07/11/09	BLIND PASS GROUP
07/18/09	PINELLAS POINT STEP
07/25/09	REAL HAPPY HOUR
08/01/09	Attitude Adjustment
08/08/09	Open Door
08/15/09	AT THE END OF THE RAINBOW
08/22/09	ABE'S PLACE
08/29/09	BACK TO THE BOOK
09/05/09	SAN MARTIN
09/12/09	HOLIDAY ISLES
09/19/09	Phillipe Park
09/26/09	PINELLAS POINT STEP
10/03/09	W.D.K.Y.

**PLAIN AND STRAIGHT REPORT – John S. (no report)**

**WHERE & WHEN REPORT – Laurie C.** - Hi, I am Laurie and I have recently taken over as Where and When Chairperson. For those of you who have sent me updates, I would like to let you know I have received over 500 spam emails that I have had to weed through which makes getting to the updates difficult. I would ask you to have some patience and I will take care of them as soon as possible.

**HELPLINE REPORT – Stephen C. (not present – no report)**

**WEB SITE REPORT – (Open - no report)**

**ANNIVERSARY DINNER REPORT– (Open – no report)**

**PICNIC REPORT – (Open – no report)**

**GRATITUDE DINNER REPORT– Rosie W.** – Committee will meet at Our Savior Lutheran Church (formerly Rogate). There will be nothing more to report until the 4<sup>th</sup> of July picnic is over.

**IG LIAISON TO DISTRICT – Sue Z.** - Bernice announced that there is a staff position open at the GSO office in New York. No real job description-the person hired will alternate around the office with various assignments. Contact Bernice if interested.

Aron (Treasurer) reported that some groups are still making group contributions to the wrong address. He provided the group with pre-addressed mailing labels to help clear up the problem and asked reps to check with their group's treasurer to make certain all donations are sent to him.

Bruce (Archives Chairperson) needs help. He specifically requests that if your group has any "old-timers" to encourage them to check out your groups listing for accuracy and maybe add a little bit more of the groups history. The Archives Committee will hold a meeting on June 21, 2009 at the Alano Beach Club at 1:30 PM.

Corrections is always looking for volunteers to take meetings into jails. To do this, you must have a clean record or 3 years clean after your last Misdemeanor or 5 years after a Felony. To speak at Goodwill you must have 1 year sobriety and a drivers license.

Public Information Committee is also looking for help. It's a great way to get involved in community service.

ALL COMMITTEE MEETINGS ARE LISTED IN THE WHERE AND WHEN AND ON THE PINELLAS COUNTY AA WEBSITE.

Our area will host the JAN 2010 AREA QUARTERLY ASSEMBLY at the St. Pete Beach Hilton. More details will be forthcoming.

The 59th General Service Conference was held recently in New York. Ken, our Area 15 Delegate to GSO, attended the session. He spent the better part of an hour with us recounting the different meetings he attended. He noted that in the near future there may be discussions regarding some of the "full face" video public service announcements that are forthcoming. He did note that all persons involved are professional actors but it still might stir controversy.

A pot-luck luncheon after the meeting afforded all in attendance lots of good fellowship.

**Accept/decline all reports**

Fred, Third Tradition, made a MOTION to accept all reports.

Rosie, Goya, SECONDED the motion.  
All in favor – the motion PASSED.

**Old business**

- Anniversary Dinner Chairperson – No one stood.
- Picnic Chairperson – No one stood.

**New business**

- Take Statement of Purpose Ad Hoc Committee Report to Home Groups. – The group decided to modify the sentence reading “The voting body consists of representatives from each group who decide on and implement the decisions concerning A.A. in Pinellas County.” to “The voting body **consisting of one representative from each group** who decide on and implement the decisions concerning A.A. in Pinellas County.”  
Fred, Third Tradition made the motion to approve the statement.  
Leslie, End of Rainbow Group seconded.  
Motion Passed.
- Take Maintenance Committee Ad Hoc Committee Report to Home Groups. – The group decided to modify the sobriety requirement for the Chairperson to 2 years so that it matched the other committee chairpersons.  
Louis, Find Yourself made the motion to approve the committee formation.  
Martha, Primary Purpose seconded.  
Motion Passed:

Dan, Sober Spirits Group made a MOTION to adjourn the meeting.  
Joe, Triangle Group, SECONDED the motion.  
All in favor – the motion PASSED.  
The meeting closed at 8:09 PM with the Lord’s Prayer.