

Draft: "Pinellas County Intergroup, Inc. is a not for profit corporation established by all Pinellas County AA groups to provide information about AA and AA Meetings to Pinellas County residents and visitors. Intergroup's Central Office also maintains an inventory of AA supplies and literature available so that AA groups and members are able to take advantage of volume discount pricing. Intergroup / Central Office is part of AA's service structure and is supported by voluntary contributions, and various fund raising projects

3. To establish a permanent Facility Maintenance Committee for Central Office, to take care of minor repairs, painting, hurricane preparedness, etc.

There are many goals I want to establish for this organization. In order to be valid each goal must have three characteristics:

1. It must be Achievable.
2. It must be Measurable.
3. It must be Time bound.

The next two goals I have is to find out why there seems to be a very high turnover rate among Intergroup Representatives, and to find a project that we can jointly participate with our District 1 organization.

Treasurer's Report – Jim H. Acting Treasurer (Not Present – Submitted In Writing) All reports have been created and are attached. We finished January with a loss of -3,811.77. By intergroup Resolution we made donations totaling 5,241.02 to GSO, District 1 and Area 15. Without these donations, we would have shown a profit of 1,429.25.

Balance Sheet as of January 31, 2009

	<u>Jan 31, 09</u>
ASSETS	
Current Assets	
Checking/Savings	
103 · Checking Account	11,272.78
104 · Savings Account	<u>12,298.84</u>
Total Checking/Savings	23,571.62
Accounts Receivable	
105 · Accounts Receivable	<u>31.83</u>
Total Accounts Receivable	31.83
Other Current Assets	
102 · Undeposited Funds	-510.36
120 · Inventory Asset	26,137.01
222 · Equipment & Machinery	386.50
228 · Leasehold Improvements	1,245.93
233 · Accumulated Depr.Equip&Mach	-386.50
239 · Accum.Amort.Leasehold Improve	<u>-1,245.93</u>
Total Other Current Assets	<u>25,626.65</u>
Total Current Assets	49,230.10
Fixed Assets	
224 · Furniture & Fixtures	<u>5,711.25</u>
Total Fixed Assets	<u>5,711.25</u>
TOTAL ASSETS	<u><u>54,941.35</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
305 · Sales Tax Payable	404.08

310 · Payroll Liabilities	
350 · Fica W/H Payable	350.38
351 · Federal W/H Payable	429.98
352 · Suta Payable	-1,851.68
353 · Futa Payable	<u>-20.26</u>
Total 310 · Payroll Liabilities	<u>-1,091.58</u>
Total Other Current Liabilities	<u>-687.50</u>
Total Current Liabilities	<u>-687.50</u>
Total Liabilities	<u>-687.50</u>
Equity	
560 · Opening Bal Equity	1,123.22
561 · Retained Earnings	26,607.22
565 · Fund Balance	31,710.18
Net Income	<u>-3,811.77</u>
Total Equity	<u>55,628.85</u>
TOTAL LIABILITIES & EQUITY	<u><u>54,941.35</u></u>

Profit and Loss as of January 31, 2009

	<u>Jan 09</u>	<u>Jan 09</u>
Ordinary Income/Expense		
Income		
600 · C.O. Revenue		
601A · Group Contributions	4,505.95	4,505.95
601B · Unity Meeting	229.48	229.48
601C · Miscellaneous Contributions	189.00	189.00
602 · AAWS Sales	3,656.69	3,656.69
603 · Medallion Sales	1,585.55	1,585.55
604 · Where & When Sales	180.20	180.20
605 · Grapevine Sales	187.25	187.25
606 · Anniversary Dinner		
606B · Anniv. Dinner Income (Tickets)	<u>1,800.00</u>	<u>1,800.00</u>
Total 606 · Anniversary Dinner	<u>1,800.00</u>	<u>1,800.00</u>
609 · Anniversary Cards	<u>135.00</u>	<u>135.00</u>
Total 600 · C.O. Revenue	<u>12,469.12</u>	<u>12,469.12</u>
Total Income	<u>12,469.12</u>	<u>12,469.12</u>
Cost of Goods Sold		
700 · Cost of Goods Sold		
720 · AAWS Cost	3,064.23	3,064.23
721 · Medallions Cost	693.98	693.98
722 · Where & When Cost	335.05	335.05
723 · Grapevine Cost	196.14	196.14
724 · Anniversary Dinner	1,375.00	1,375.00
730 · Anniversary Cards	193.86	193.86
735 · Miscellaneous	-27.07	-27.07
740 · Shipping	<u>65.16</u>	<u>65.16</u>
Total 700 · Cost of Goods Sold	<u>5,896.35</u>	<u>5,896.35</u>
Total COGS	<u>5,896.35</u>	<u>5,896.35</u>
Gross Profit	<u>6,572.77</u>	<u>6,572.77</u>
Expense		
656 · Payroll Expenses	3,152.30	3,152.30

800 · C.O. Operating Expense		
801 · Contributions	5,241.02	5,241.02
805 · Internet and Web Site		
805A · Web Site - PCI	267.50	267.50
805C · Internet Connection	53.99	53.99
Total 805 · Internet and Web Site	<u>321.49</u>	<u>321.49</u>
815 · Rent	100.00	100.00
822 · Plain & Straight	120.00	120.00
824 · Answering Service	65.00	65.00
825 · Telephone	155.64	155.64
826 · Office Expenses	48.61	48.61
831 · Postage	84.00	84.00
837 · Utilities	59.73	59.73
838 · Business Insurance	570.41	570.41
842 · Repairs and Maintenance	84.00	84.00
847 · Professional Fees	100.00	100.00
849 · Payroll Taxes		
850 · SS and Medicare	241.15	241.15
851 · State Unemploy. Tax (SUTA)	41.19	41.19
Total 849 · Payroll Taxes	<u>282.34</u>	<u>282.34</u>
Total 800 · C.O. Operating Expense	<u>7,232.24</u>	<u>7,232.24</u>
Total Expense	<u>10,384.54</u>	<u>10,384.54</u>
Net Ordinary Income	<u>-3,811.77</u>	<u>-3,811.77</u>
Net Income	<u><u>-3,811.77</u></u>	<u><u>-3,811.77</u></u>

CENTRAL OFFICE MANAGER'S REPORT- Paul S.

January Statistics

- Phone Calls Total: 554
- Information: 437
- 12 step: 7
- Al-Anon: 6
- Other programs: 9
- Hangs up: 11
- Other calls: 52
- Referrals back to website: 21
- Wrong number: 11
- Visitors: 277

MAIN POINTS

1. Policies & Procedures help to other Intergroups
2. Computer glitches
3. South Florida Area 15 Report
4. Buzz on vacation

1. We recently received an e-mail from Andrea B., the Intergroup coordinator at GSO in New York. Seattle Intergroup had requested guidance for there Intergroup Central Office phone volunteers. I forwarded to Seattle our **Policies and Procedures** that we have been using here in our own Central Office. Seattle Intergroup said it would "pirate" what they could use. I responded that there was no need to "pirate" anything. "Just take what you need...." Isn't nice when we can help fellow alcoholics!

2. On a less pleasant note, our Front Office computer crashed on Wed.1/21. Fortunately with some professional help it is now up and running again better than before. It seems some files were corrupted and the memory chip needed to be replaced. We now have four gigs of memory instead of one gig. The computer works much faster now. Say "Amen."

3. I was unable to attend the So. Fl. Area Quarterly in Jan. Since Tom Henry was already there he sat in on the Intergroup Managers' meeting. His report is attached.

4. Buzz will be on vacation from 3/09/0 through 3/30/09. Volunteers to help at C. O. will be appreciated.

Paul also reported receiving a complaint of an anonymity break from someone at a facility where a meeting was brought in by outside AA members. He reminded everyone of our 11th Tradition.

UNITY MEETING REPORT – Adele S. for Melody B.

February 2009

Date	Hosting Group	Attendees	Collections
01/03/09	Ascension Group	80	\$ 56.50
01/10/09	Real Happy Hour	88	\$ 78.14
01/17/09	Attitude Adjustment	60	\$ 47.26
01/24/09	Common Solution	66	\$ 47.13
01/31/09	Palm Harbor Group	68	\$ 51.30
Total		362	\$ 280.33

Hello everyone,

January was a terrific month for the Unity Speaker's meeting. I must admit I was somewhat fearful the first Saturday behind the mic. However, once I started it felt natural. I just kept in mind that our primary purpose is to stay sober and help other alcoholics to achieve sobriety. The room was filled with heartfelt camaraderie.

The Unity meeting is an excellent opportunity to showcase and promote your home group and an opportunity to involve your members and newcomers to the group in a "special meeting".

It is a chance for members in non-speaker meeting groups to share their "experience, strength and hope" with a new audience.

In addition, it provides supplemental financial support to Central Office (all proceeds from collection go to Intergroup).

The Unity Team is waiting to serve you -- sign up for a meeting TODAY!

It's easy, just go to <http://www.aapinellas.org> and complete the form to sign your home group up to host the Intergroup Unity Meeting for an Available Saturday. Or call Melody at 727-623-1296 or contact her at the Intergroup Meeting.

05/23/09 ---- Available ----
05/30/09 ---- Available ----
06/06/09 ---- Available ----
06/13/09 ---- Available ----
06/20/09 ---- Available ----
06/27/09 ---- Available ----
07/04/09 ---- Available ----
07/11/09 ---- Available ----
07/18/09 ---- Available ----
07/25/09 ---- Available ----
08/01/09 ---- Available ----
08/08/09 ---- Available ----
08/15/09 ---- Available ----
08/22/09 ---- Available ----
08/29/09 ---- Available ----
09/05/09 ---- Available ----
09/12/09 ---- Available ----
09/19/09 ---- Available ----
09/26/09 ---- Available ----

PLAIN AND STRAIGHT REPORT – Susan A. (Not Present – Submitted In Writing)

- Submit articles!! Tell us about your Homegroup. Is it a new group that can use some support? Or has your group been around for a long time? Fellow AA's from around Pinellas County would like to know!

- Suggestions: Circulate the Plain and Straight at your Homegroup! Maybe place them on chairs around the room before the meeting starts. Make an announcement that the “new” Plain and Straight issue is available.
- What do you want to read about? Email me ideas for topics. The Plain and Straight is YOUR monthly newsletter. What types of topics would you like to see in future issues?
- Do you have a “Wow” sobriety story? Or one you’ve heard? Pass it on! Tell me about it or email it to me and I’ll publish in the Plain and Straight.
- Articles should be submitted no later than the last day of the previous month. For example: to submit an article for the March issue of the Plain and Straight, the last day to email the article to me would be February 28th.
- Email articles to plainandstraight@aapinellas.org and please type “Article submission” in the subject line.
- Anniversary submissions have the same deadline – the last day of the month. Example: the last day to submit February Anniversaries (which will be in the March issue) is February 28th.
- There are 3 ways to submit group members Anniversaries: fill out the *Anniversary Submission Form* and hand it to me before or after the Intergroup meeting, follow the link on the website – www.aapinellas.org – click on *Group Submissions* then click on *Anniversary Information* and follow the directions, or email submissions to me directly at plainandstraight@aapinellas.org and please type “Anniversary Submissions” in the subject line.

WHERE & WHEN REPORT – Micheal M (Not Present – Submitted In Writing)

- Newest issue is GREEN.
- Don’t throw out old issues
- Activity for last month
 - 0 Group requests
 - 0 Additions
 - 0 Changes
 - 0 Deletion

The best and most efficient way to present additions or changes to the Where and When is to fill out the form on the website.

For changes:

http://www.aapinellas.org/forms/meeting_change_form.asp

For new meeting:

http://www.aapinellas.org/forms/meeting_add_form.asp

It is important to give as COMPLETE INFORMATION about type of, and location of your meeting(s). Your meetings will have a greater chance of success if other people can actually find it!

Please include a contact Name, Phone #, and Email address in case we have questions. If there is no access to a computer please call the Central Office to make the addition/correction. If you have provided an Email address a notification will be sent asking that you check your updated meeting information on the web site. If it is not correct respond back and I will make the necessary changes.

It is important to inform me, or the Central Office if a group stops meeting. We want the Where & When to as accurate as possible. Please convey this at all meetings you attend. Even if the group does not have an Intergroup Representative, they should keep us aware of their meeting status.

Helpline Report – Angela L. for Stephen C.

Pinellas County AA Helpline was staffed during the month by:

- 40 volunteers

- And 2 AA twelve step groups

Call Statistics for January 2009

- **Total Inbound Calls :** **411**
- **Total Inbound Calls** equals the number of inbound messages left by individuals seeking helpline assistance
- when Central Office was closed or their phone lines were engaged (when Central Office's phone lines are in
- use calls roll over to the answering service). Calls not accounted for are calls to volunteers from the
- answering service.

WEB SITE REPORT – Adele S. - Web site statistics for the month of January, 2009:

	8-Dec	9-Jan	9-Feb	9-Mar	9-Apr	9-May
Total visits:(total # of times people have visited the web site)	13,497	13,964				
Total page views:(total # of web site pages viewed)	82,193	58,317				
Total hits:(A request to the web server for a file such as a web page, image, etc)	161,088	144,493				
Referred from Alcoholics-Anonymous.org	134	149				
Referred from Area 15AA.org	10	14				

To submit anniversaries, events and meeting changes or to sign up for the Unity Meeting, 12-Step List, go to www.aapinellas.org and click on "Group Submissions" in the left hand navigation. Then click on the form you need.

ANNIVERSARY DINNER – Lou G. Hello everyone! I am happy to report that all my committees showed up for the walk through at Harbourview center. Last year's chairperson is working with the decorating committee and sharing ideas. John D. is working on getting with Jim H. about sound and music. I pray all ticket sales are going good. I have some questions regarding our insurance policy. Our event coordinator Jeni Trinder was very helpful and will continue guiding us through the whole affair. I hope everyone is as excited as I am a will enjoy seeing all of you at the Dinner/ Dance. Just in Paul informed me there are 182 tickets confirmed sold.

Lou will present a final accounting of ticket sales, income, expense, etc. at the next Intergroup meeting.

PICNIC REPORT – Angela L. The annual picnic is scheduled for Sunday, **April 26, 2009** at Fort Desoto Park.

TWO MONTHS TO GO !!!

Committee Meeting

We had our first committee meeting on January 31st at 1pm – 1250 Seminole Blvd in Largo. What a great group of volunteers!! We will meet again on Saturday-March 28 – 1250 Seminole Blvd. @1:15. All are welcome to attend!! If you have any questions or would like to be involved, I can be reached at (727) 455-6091.

Seed Money

There is no "picnic fund". Every year we rely on generous support from groups in the form of 'seed money' for upfront expenses. Please make an announcement at your business meeting and contribute what you can. Every little bit helps!

Basket/Raffle Donations

Our main source of income from the picnic comes from our Raffle. We have many creative groups who donate prizes. Baskets, gift certificates, etc. are always fun. This is a great way to show your support!!

Banner Contest

Showcase your group with our annual Banner Contest! Be creative and design a banner that captures the spirit of your group. This is a great way to get everyone in your group involved and excited about the picnic. I have seen many previous banners hung proudly in group meeting places and used as a landmark for group picnics. Now is the time to make your group shine!!

2010 Shelter Reservation Fees

There is now a fee for shelter reservations at Ft. Desoto Park. We were grandfathered in this year at no charge, but current reservations are going for \$53.50. If your group reserved a shelter last year for the 2009 picnic, you are also grandfathered in. However, these fees *will* be charged for next year's shelter reservations! Payment is due at the time of the reservation. Reservations may be made in person or on line.

Great News

Ft. Desoto Park has decided to waive the Special Event Permit for our function this year!

THE EVENT FLYER IS POSTED ON THE WEBSITE. PLEASE MAKE COPIES AND DISTRIBUTE TO ALL OF THE MEETINGS YOU ATTEND!!

Accept/decline all reports

Martha H., Primary Purpose Group, made a MOTION to accept all reports.

Louis, Find Yourself Group, SECONDED the motion.

All in favor – the motion PASSED.

Old business

- Plain & Straight Chairperson Election - No candidate meeting requirements stated in By-laws stood. Roger S., Off Your Chest Group made a motion to waive the Intergroup experience requirement. Sue Z., Countryside Group seconded the motion. The motion carried with Erika, 2250 Group offering a minority opinion. No one wished to change their vote as a result of the minority opinion and the motion carried. John S., Oldsmar Group was then elected. Treasurer Election – No candidate meeting requirements stated in By-laws stood. Roger S., Off Your Chest Group made a motion to waive the Intergroup experience requirement. Louis, Find Yourself Group seconded the motion. The motion carried with Erika, 2250 Group offering a minority opinion. No one wished to change their vote as a result of the minority opinion and the motion carried. Virginia M., Back Porch Lunch Bunch was then elected.
- Intergroup Liaison to District Election – Sue Z., Countryside Group was elected.
- Gratitude Committee Chair Election – No one stood. Election will roll over to next meeting.
- Adoption of Intergroup Statement of Purpose to be read at the beginning of each Intergroup meeting was passed
- Establishment of Maintenance Committee for Central Office was passed.
 - Scottie S was proposed as Chairperson of the new committee which sparked a great deal of discussion. Several reps questioned the procedure for electing a chairperson and asserted that the position availability should be taken back to the groups. Shane, Common Solution Group made a motion to table the election until the next Intergroup meeting. Suzanne, Monday Night Speaker's Group seconded the motion. The motion was not allowed and no election took place.

New business

- Announcement of Election of Anniversary Dinner Chairperson.
- Bruce A., District Liaison to Intergroup reported that groups wishing to register with GSO should submit the information through the District Registrar. District events are now listed on the Pinellas County Intergroup website. The District hopes to have representation at the Picnic for information purposes.

Sue Z., Countryside Group made a MOTION to adjourn the meeting.

Louis, Find Yourself Group, SECONDED the motion.

All in favor – the motion PASSED.

The meeting closed at 8:42 PM with the Lord's Prayer.