



Pinellas County Intergroup Central Office

Intergroup Minutes

INTERGROUP MEETING MINUTES

April 19, 2010

The meeting was called to order at 7:04 with a moment of silence followed by the Serenity Prayer.

Officers Present:

Tom H., Chairman
Virginia M., Treasurer

Luis T., Vice Chair
Jim H., Secretary

Officers Absent:

None

Steering Committee Members present:

Paul S., Central Office Manager
Randy R., Picnic Chair
Mary Ann G., Plain and Straight Chair
Melody B., Unity Meeting Chair

Sue Z., IG Liaison to District
Angela L., Helpline Chair
Joe R., Office Maintenance Chair
Rosie, Anniversary Dinner Chair

Steering Committee Members absent:

Robert P., Where and When Chair
Bennett S., Web Site Chair

Pat M., Gratitude Dinner Chair

INTERGROUP REPRESENTATIVES PRESENT:

Voting: 45

New:

4 Rep:

Cory, Go After Your Sobriety Group
Nick, Bullet Proof Group
Cary, How Important Is It Group
Robert S., Free To Be Me

Non-Voting: 5

New:

0 Alternate Rep:

Total 50

Reading of March's Intergroup meeting minutes.

Ray, All Ages Group made a MOTION to accept the minutes.

Fred, Third Tradition Group, SECONDED the motion

All in favor – the motion PASSED

Chairperson's opening Remarks – Tom H. Chairperson – Central Office is operating very well. Our Office Manager Paul S. and our part time employee Buzz and several volunteers have been running the office very efficiently. We have one vendor who is currently not able to maintain our supply of medallions, Paul has found a new source, but the price will be higher. I instructed him to fill in the gaps in our inventory with the medallions our groups are requesting, even though the cost will be somewhat higher. We recently elected a new Central Office Maintenance Committee Chair-man. He jokingly recommended at his first Steering Committee Meeting to blow the place up and start over. Twenty plus years of wear and tear have left the facility looking rather shabby. We have developed a remodeling plan for the facility, it is now being estimated. We are planning to start work by May 1st. Last Saturday I decided to attend our "Unity Meeting". I arrived a few minutes late and found all of the nearly 100 seats occupied. The Unity Meeting is an ongoing Intergroup project. The way it works is that the "Back Porch Lunch Bunch" rents us their meeting room every Saturday night for a very nominal fee. The Unity Meeting Chairperson schedules a different District One A.A. Group to present a "Speaker Meeting". We like to call it a win-win-win project because: 1. Regular attendees of the meeting get to hear speakers from different A.A. groups around Pinellas County; 2. The presenters have an opportunity to

showcase there group, and let some of their members share their experience, strength and hope; and, 3. Intergroup gets the collection from each meeting, which last year totaled more than \$3000.00. Two weeks from tomorrow (Sunday, April 25th) I would like to invite all of you to attend our annual "Ft. Desoto Picnic. Fort Desoto is a Pinellas County Park located at the southern tip of Pinellas County. You will see signs as soon as you get off north end of the Sunshine Skyway. We anticipate about 2000 A.A.s and their families to attend. There will be 3 meetings available in Shelter 4: 8:00am, 12:00 noon, and 4:00pm. A free breakfast is available after the 8:00am meeting. There will also be a banner contest, and groups will be invited to post photos of their banners on our website. Attendees will also be offered an opportunity to purchase raffle tickets to win "baskets" generously provided by various Pinellas County A.A. Groups. So come one, come all for a day of marvelous fun, food and fellowship for the whole family. In summary: We are looking forward to getting our Central Office remodeling complete; keeping our "Unity Meeting" on track to promote fellowship and communication between our groups, and having another successful Picnic at Fort Desoto Park.

Treasurer's Report – Virginia M. - Total income was \$10,636.22. Our monthly cost of Goods Sold was \$4,956.53 and our total expenses were \$4,496.43. That leaves a net income \$1,183.26. This month's P&L report shows a comparison between this month and March 2009.

Balance Sheet as of March 31, 2010

	Mar 31, 10
ASSETS	
Current Assets	
Checking/Savings	
103 - Checking Account	11,315.70
104 - Savings Account	12,314.23
106 - Petty Cash	0.29
Total Checking/Savings	23,630.22
Accounts Receivable	
105 - Accounts Receivable	54.93
Total Accounts Receivable	54.93
Other Current Assets	
120 - Inventory Asset	16,358.42
Total Other Current Assets	16,358.42
Total Current Assets	40,043.57
Fixed Assets	
222 - Equipment & Machinery	810.50
224 - Furniture & Fixtures	5,711.25
228 - Leasehold Improvements	1,245.93
233 - Accumulated Depr.Equip&Mach	(810.50)
239 - Accum.Amort.Leasehold Improve	(1,245.93)
Total Fixed Assets	5,711.25
TOTAL ASSETS	45,754.82
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 - Accounts Payable	290.75
Total Accounts Payable	290.75
Other Current Liabilities	
305 - Sales Tax Payable	392.15
310 - Payroll Liabilities	
350 - Fica W/H Payable	397.50
351 - Federal W/H Payable	307.23
352 - Suta Payable	126.04
Total 310 - Payroll Liabilities	830.77
Total Other Current Liabilities	1,222.92
Total Current Liabilities	1,513.67
Total Liabilities	1,513.67
Equity	
565 - Fund Balance	48,298.28
Net Income	(4,057.13)
Total Equity	44,241.15
TOTAL LIABILITIES & EQUITY	45,754.82

Profit and Loss as of March 31, 2010

	Current	Last	Current	Prior
	Month	Year	Year to	Year to
	Mar 10	Mar 09	Jan - Mar 10	Jan - Mar 09
Ordinary Income/Expense				
Income				
600 - C.O. Revenue				
601A - Group Contributions	4,049.86	2,704.86	10,942.00	10,372.57
601B - Unity Meeting	208.11	231.62	515.40	741.43
601C - Miscellaneous Contributions	206.53	100.00	206.53	289.00
601D - Birthday Plan	0.00	20.00	20.00	20.00
602 - AAWS Sales	3,937.18	3,717.51	11,006.16	11,621.78
603 - Medallion Sales	1,661.15	1,501.41	4,500.68	4,409.46
604 - Where & When Sales	138.80	130.40	372.00	406.00
605 - Grapevine Sales	125.50	209.40	338.65	539.55
606 - Anniversary Dinner				
606A - Anniv. Dinner Contrib. & Raffle			100.00	100.00
606B - Anniv. Dinner Income (Tickets)			4,732.00	5,040.00
606C - Anniversary Dinner - Other			805.00	773.00
Total 606 - Anniversary Dinner			5,637.00	5,913.00
608 - Picnic				
608A - Picnic Contributions	179.09	160.00	976.12	360.00
Total 608 - Picnic	179.09	160.00	976.12	360.00
609 - Anniversary Cards	130.00	97.50	365.00	337.50
Total 600 - C.O. Revenue	10,636.22	8,872.70	34,879.54	35,010.29
Total Income	10,636.22	8,872.70	34,879.54	35,010.29
Cost of Goods Sold				
700 - Cost of Goods Sold				
720 - AAWS Cost	3,146.65	3,177.15	9,020.64	9,703.79
721 - Medallions Cost	750.72	671.02	2,025.29	1,905.55
722 - Where & When Cost	373.96	317.12	847.54	944.55
723 - Grapevine Cost	84.78	196.95	244.02	536.68
724 - Anniversary Dinner			4,956.45	4,803.86
725 - Gratitude Dinner	400.00	0.00	1,245.00	0.00
726 - Picnic Costs			24.35	0.00
730 - Anniversary Cards	89.04	134.68	302.00	461.11
735 - Miscellaneous	58.02	(4.24)	48.57	(45.90)
740 -				
Shipping	18.00	46.16	91.82	148.67
700 - Cost of Goods Sold - Other	35.36	2.22	80.23	75.33
Total 700 - Cost of Goods Sold	4,956.53	4,541.06	18,885.91	18,533.64
Total COGS	4,956.53	4,541.06	18,885.91	18,533.64
Gross Profit	5,679.69	4,331.64	15,993.63	16,476.65
Expense				
656 - Payroll Expenses	2,597.84	2,065.84	8,613.98	7,739.98
800 - C.O. Operating Expense				
801 - Contributions			5,092.75	5,241.02
805 - Internet and Web Site				
805A - Web Site - PCI	100.00	137.50	275.00	405.00
805C - Internet Connection	180.84	53.99	316.62	161.97
805 - Internet and Web Site - Other			20.00	20.00
Total 805 - Internet and Web Site	280.84	191.49	611.62	586.97
807 - Collection Allowance	(8.89)	(10.30)	(27.04)	(20.40)
808 - Discounts Taken			(81.00)	0.00
815 -				
Rent	549.00	549.00	1,547.00	1,098.00
816 - C.O. Improvement Expense	0.00	99.99	0.00	99.99
822 - Plain & Straight	120.00	149.00	360.00	389.00
824 - Answering Service	65.00	65.00	195.00	195.00
825 - Telephone	144.24	311.13	396.71	623.21
826 - Office Expenses	40.27	128.19	531.45	833.87
831 - Postage	0.00	43.00	44.00	127.00
837 - Utilities	118.42	65.16	298.27	201.50
838 - Business Insurance	284.18	10.50	830.08	874.51
839 - Workers' Comp Insurance	0.00	26.34	0.00	79.01
842 - Repairs and Maintenance	84.00	132.15	252.00	300.15
846 - Licenses and Fees			61.25	61.25

847 - Professional Fees	0.00	100.00	566.43	300.00
849 - Payroll Taxes				
850 - SS and Medicare	198.75	158.04	658.98	592.13
851 - State Unemploy. Tax (SUTA)	22.78	0.00	101.65	41.19
Total 849 - Payroll Taxes	<u>221.53</u>	<u>158.04</u>	<u>760.63</u>	<u>633.32</u>
Total 800 - C.O. Operating Expense	<u>1,898.59</u>	<u>2,018.69</u>	<u>11,439.15</u>	<u>11,623.40</u>
Total Expense	<u>4,496.43</u>	<u>4,084.53</u>	<u>20,053.13</u>	<u>19,363.38</u>
Net Ordinary Income	<u>1,183.26</u>	<u>247.11</u>	<u>(4,059.50)</u>	<u>(2,886.73)</u>
Other Income/Expense				
620 - Other Income				
622 - Interest-Savings	0.00	1.38	2.37	5.45
Total 620 - Other Income	<u>0.00</u>	<u>1.38</u>	<u>2.37</u>	<u>5.45</u>
Total Other Income	<u>0.00</u>	<u>1.38</u>	<u>2.37</u>	<u>5.45</u>
Net Other Income	<u>0.00</u>	<u>1.38</u>	<u>2.37</u>	<u>5.45</u>
Net Income	<u>1,183.26</u>	<u>248.49</u>	<u>(4,057.13)</u>	<u>(2,881.28)</u>

Group Contributions as of March 31, 2010

	<u>Mar 10</u>	<u>Jan - Mar 10</u>
2250 Group	100.00	200.00
3rd Tradition Group	0.00	60.00
4th Dimension	0.00	40.00
7 and Up	0.00	25.00
AA By The Sea	0.00	157.91
ABES Place	471.00	905.73
Absolute Sobriety	0.00	50.00
Afterwork Bunch	0.00	125.38
All Ages	0.00	200.00
Archangel Group	100.00	100.00
At The End Of The Rainbow	127.91	377.87
Attitude Adjustment	300.00	736.00
Back Porch Lunch Bunch	0.00	100.00
Back To The Book	0.00	42.50
BAIGIS	60.00	60.00
Center Of Hope	10.00	30.00
Clearwater Group	90.00	130.00
Countryside Women	200.00	200.00
Couples Growing Together	0.00	20.40
East Lake Group	0.00	320.00
Feelings Group	80.00	80.00
Find Yourself	59.43	297.49
Forty Niners	20.00	30.00
Free Spirits	0.00	45.00
Go After Your Sobriety	0.00	76.34
GOYA	0.00	160.00
Holiday Isles Group	100.00	100.00
Hopeful Group	86.50	86.50
Intergroup Meeting	50.93	169.28
Into Action	0.00	100.00
Keep It Simple	0.00	100.00
Kirk Group	0.00	61.00
Ladies Night	0.00	42.00
Lunch Bunch	0.00	530.62
Maximo Point	0.00	50.00
New Beginnings Womens Meeting	453.00	453.00
New Freedom/New Happiness	0.00	175.00
New Hope	400.00	400.00
Palm Harbor Group	0.00	82.88
Primary Purpose	31.94	149.28
Progress Not Perfection	0.00	66.83
Sat. Morning Wome's Big Book	0.00	120.00
Saturday Morning Mens Group	0.00	222.00
Saturday Steppin' In	0.00	125.00
Seminole Group	150.00	390.00
Serenity Seekers	106.15	262.98
Shore Acres Gratitude	0.00	194.49
Sober In Paradise	0.00	50.00
Special Needs Committee	10.00	10.00

Step Up To The Plate	0.00	27.22
Sunday A.M. Big Book	0.00	87.19
Sunrise Sunset	313.00	838.00
Sunset Beach	475.00	475.00
Sunshine City	100.00	100.00
THE GOD STUFF	30.00	30.00
Thursday Morning Break	0.00	90.00
Triangle	0.00	50.00
Tuesday Night Men's	0.00	50.00
Turner Street Evening	125.00	125.00
Unity Meeting	208.11	723.51
We Are Not Saints	0.00	30.00
Women In Step	0.00	20.00
Women Stepping Up	0.00	31.00
Women With Freedom	0.00	120.00
Wonderful Program	0.00	150.00
TOTAL	<u>4,257.97</u>	<u>11,457.40</u>

Intergroup Contribution Calculation as of March 31, 2010

Intergroup Contribution Calculation
For the Quarter Ending 3/31/2010

	Expenses Per Month	Average of Last 12 Months
January 2010	5,643.92	
February 2010	4,820.03	
March 2010	4,496.43	
April 2009	4,073.51	
May 2009	5,130.12	
June 2009	4,824.53	
July 2009	5,064.74	
August 2009	3,501.17	
September 2009	4,696.07	
October 2009	5,549.49	
November 2009	3,471.24	
December 2009	4,824.26	
Total	<u>56,095.51</u>	4,674.63
Checking Account 03/31/2010	11,315.70	
Savings Account 03/31/2010	12,314.23	
Total Cash on Hand		23,629.93
Less: Accounts Payable		0
Less: One month's expenses		4,674.63
Less: Prudent Reserve (3 * Average Expenses)		<u>14,023.88</u>
Over / (Under)		4,931.43
Available for Distribution		4,931.43
District 1		1,972.57
Area 15		1,972.57
GSO		986.29

CENTRAL OFFICE MANAGER'S REPORT- Paul S.

March Statistics

- Phone Calls Total: 443
- Information: 340
- 12 step: 4
- Al-Anon: 5
- Other programs: 5
- Hangs up: 21
- Other calls: 29
- Referrals back to website: 10
- Wrong number: 12
- Telemarketing: 7
- Visitors: 244

MAIN POINTS

- Computer update
 - Medallions
 - Picnic
 - Grapevine
1. Central Office computers are now up and running. Several calls to Verizon tech support were required resolve internet access issues.
 2. After discussing the matter with Tom H., our Intergroup Chairman, I ordered various years of our fancy Tri-Plate Medallions from Bright Star. This company is our usual supplier for regular bronze medallions and aluminum monthly chips. Unfortunately, there are currently no 1year tri-plates available from any source. This condition may continue until June! We will continue to seek alternative opportunities including reordering the old Bi-Plate gold/silver medallion
 3. So far your groups' generosity has generated \$1,217, in seed money. Please continue to send Picnic money to C.O. to help facilitate initial payments for such as the traditional breakfast, etc.
 4. If you have old Grapevine magazines that you would care to donate, please bring them to C. O.

UNITY MEETING REPORT – Melody B.

March 2010

Date	Host Group Name	Attendance	Contributions
03/06/10	PALM HARBOR GROUP	71	\$61.00
03/13/10	REAL HAPPY HOUR	97	\$75.00
03/20/10	BEACON GROUP	60	\$51.00
03/27/10	DUNEDIN GROUP	74	\$59.00
March Total		302	\$246.00
YTD Total		919	\$748.01

March Expenses **\$42.63**

YTD Expenses **\$98.88**

The Unity Team gives a big thank you to Mary Ann G, the newly elected Plain and Straight Chairperson. She is doing an awesome job with the notes that Lauri C. records each week. Lauri C. is the Unity Team's Plain and Straight Reporter. Lauri takes thorough notes and Mary Ann puts them into print.

The next available date to sign-up your home group to host a meeting is 8/17/10. Adele S., the Unity Alternate Chairperson is much appreciated for her constant efforts. As most of you know, before each intergroup meeting, Adele talks with the Intergroup Rep and asks them to commit to a date for their home group to host a Unity meeting. If it were not for her dedication and encouragement, the number of groups signing up would be sparse.

We invite you to join the AA ROADSHOW and bring your group members so that they can spread their message throughout Pinellas County.

Available dates are now on the website. The Unity Team is waiting to serve you -- sign up for a meeting TODAY!

It is easy, just go to <http://www.aapinellas.org> and complete the form to sign your home group up to host the Intergroup Unity Meeting for an Available Saturday. Or call Melody at 727-623-1296 or contact her at the Intergroup Meeting.

Upcoming Hosts are:

05/22/10 DON VISTA GROUP

05/29/10	LARGO YOUNG PEOPLE'S GROUP
06/05/10	BACK PORCH LUNCH BUNCH
06/12/10	INTO ACTION
06/19/10	OUR COMMON PROBLEM
06/26/10	HOLIDAY ISLES
07/03/10	TURNER STREET EVENING
07/10/10	OFF YOUR CHEST

PLAIN AND STRAIGHT REPORT – Mary Ann G. – Stated that this is her second month on the job so if you find errors be kind. She emphasized the need to be as detailed as possible when filling out meeting change forms. She also asked for submission of articles.

WHERE & WHEN REPORT – Robert P. - – No report

HELPLINE REPORT – Angela L. –
March 1 to March 31, 2010 Calls

After hour messages (incoming):	262
During hour messages (incoming)	5
Dispatch Calls (outgoing)	536

- The call statistics are getting better. Several new volunteers have started and the phones are being answered in a timelier manner.
- There still a few positions available for helpline volunteers, so keep making those announcements!
- We will be soliciting volunteers for a new 12-step list at the Ft. Desoto Picnic. Please have anyone who shows interest and will not be attending the picnic contact me. The best way is via email: angela_loring@hotmail.com . My telephone number is 455-6091. They may also contact Central Office.

WEB SITE REPORT – Bennett S. - Presented to the Intergroup Meeting the Website Statistics for the time period of March 6, 2010 to April 5, 2010

Total Visits	= 4,940	Last Month = 4,468
Total Visitors	= 3,187	3,016
Number of Page Views	= 69,829	66,157
Average Time on the Site	= 3:20 minutes	3:15 minutes

Have Bulk Emailed final copies of the previous Intergroup Minutes for the months of January 2010 and February 2010 to the Intergroup Reps. They have also been posted to the Website.

The Committee was asked to review a request by Ed F. about adding links on the Intergroup website. The committee has decided that he can post his home group website on the intergroup website under the Home Group Page. The other site, Cyberrecovery, contains other brands of recovery not AA related and therefore can not be put on our website.

Those home groups that have made banners for the Ft Desoto Picnic can have them posted to the Website on the Home Group Page. Email picture to me at webmaster@aapinellas.org. Please make sure that there are no names on the banners that would break someone's anonymity.

ANNIVERSARY DINNER REPORT– Rosie – She is checking with several caterers to find a location. The event may include a dance or DJ. She is looking for a local speaker and is attending several speaker meetings in her quest.

PICNIC REPORT – Randy R. – 6 days to go!

- **Seed Money** – There is no “Picnic Fund”. Every year we rely on generous support from groups in the form of “Seed Money” for upfront expenses. Please make an announcement at your business meeting and contribute what you can. Every little bit helps so please send your seed money in today!
- **Basket/Raffle Donations** – Our main source of income from the picnic comes from our raffle. We have many creative groups that donate prizes. Baskets, gift certificates, etc. are always fun. This is a great way to show your support!
- **Banner Contest** – Showcase your group with our annual Banner Contest! Be creative and design a banner that captures the spirit of your group. This is a great way to get everyone in your group involved and excited about the picnic. I have seen many previous banners hung proudly in group meeting places and used as a landmark for group picnics.

The event is posted on the website. Please make copies and distribute at all of the meetings you attend!

GRATITUDE DINNER REPORT – Pat M. – No report

IG LIAISON TO DISTRICT – Sue Z. - No report

MAINTENANCE COMMITTEE – Joe R. – The project at Central Office is moving along. Tom and I are working together and have decided on a plan. Work should begin within the next two weeks. Joe said they had a preliminary estimate of \$3,073 for supplies. At this point several reps questioned if the plan had gone through the steering committee and if the plan would be submitted to them and if they would have the opportunity to take the plan back to their groups before approving the plan. Tom said the a plan would be submitted at the next Intergroup meeting.

Accept/decline all reports

Fred, Third Tradition Group, made a MOTION to accept all reports.

Berry, Free Spirits Group, SECONDED the motion.

All in favor – the motion PASSED.

Old business

- None

New business

- None

Gerry, High Point Group, made a MOTION to adjourn the meeting.

Dan, Sober Spirits Group, SECONDED the motion.

All in favor – the motion PASSED.

The meeting closed at 8:32 PM with the Lord’s Prayer.